

ST GERMANS PARISH COUNCIL

Chairman Mr Alan Hodge – Tel: 01752 851026
Clerk: Mrs Emily Young Tel: 07845 130596 Email: stgermansparish@gmail.com
Website – www.stgermans-pc.org.uk

Minutes of the Parish Council meeting held at the Polbathic Hall on 31 August 2018 at 7.00pm

Present

Tideford Ward: Cllr A Hodge
Polbathic Ward: Cllr S Barnes, Cllr A Gowing
St Germans Ward: Cllr N Witton, Cllr G Willis, Cllr G Mackeen and Cllr B Skelton
Bethany Ward:
Cornwall Council Cllr J Foot

1. Declarations of Interests and Dispensations

1.1 To receive declarations of interest from Councillors on items on the agenda

Cllr Hodge declared an interest in 9.1.3.

Cllr Willis and Cllr Skelton declared an interest in 9.1.1.

1.2 To receive written requests for dispensations for disclosable pecuniary interests

1.3 To grant any requests for dispensations as appropriate.

Public participation

There were no members of the public present this evening.

2. Apologies for absence

Cllr P Pipe and Cllr L Gomersall. These absences were approved by all.
Cllr P Chilton was absent without an apology.

3. Approval of the Minutes of the meeting held on 30th July 2018

It was proposed by Cllr Barnes and seconded by Cllr Skelton the minutes be approved. All were in favour and the minutes were signed by Cllr Hodge.

4. Councillors reports

4.1 Cllr Foot confirmed that the next Air Quality meeting is on 12 September 2018, which he will be attending. The Safe 38 group have a meeting arranged with Nigel Blacker. The next Gateway meeting is on 25 September. The Speed Watch people were running a survey in Polbathic village this week. On the 11 September Cllr Foot has a full council meeting. The Local Boundary survey closes this month.

Cllr Foot left the meeting.

4.2 Cllr Willis highlighted the main points presented by WesternWeb who the Parish Council met with on 23rd August 2018 with regards to the new website and email addresses, as part of GDPR. The management of the website will need to be decided upon. Cllr Hodge

proposed that we go ahead with the domain name and the new email addresses and by the next meeting all Cllrs to have a think about what they want in the content of the website and how this will be managed. Year 1 costs will be no more than £1,450.00 +VAT and Year 2 £510.00 +VAT. This was also proposed by Cllr Hodge and seconded by Cllr Mackeen. This was agreed by all.

4.3 Cllr Gowing went to the last Twinning meeting on 31 July 2018. Here they discussed how to fund raise for the next few months as they need in excess of £2,000.00 looking towards the next visit to Brittany. They agreed to hold a racehorse evening at the QSC this year.

Meeting closed by the Chair at 19.50.

A member of the public was present. Mr David Carter introduced himself as a prospective Councillor for the Tideford ward. He was invited to the next Parish Council meeting in September, where he will be co-opted.

Meeting opened by the Chair at 19.55.

5. Matters arising from previous minutes/correspondence (*decisions cannot be made*)
None.

5.2 Highways – ongoing issues

5.2.1 A38 Tideford

Cllr Hodge mentioned there have been further accidents on the A38. Cllr Witton mentioned about air quality and working with Cornwall Council to work together on this matter.

5.2.2 Treland fencing and Branchecoombe corner

The scheme for a new wall at Branchecoombe has now been approved by Cornwall Council Highways and design will now commence. Implementation is still subject to funding and prioritisation with other such schemes across the county.

Treland fencing – Responsibility for the fence at Treland Park is still being discussed in Cornwall Council and the Clerk will continue to chase.

5.2.3 Doctors Lane closure (Port Eliot)

Clerk continues to chase Port Eliot and Cornwall Council for an update on when the wall will be repaired and the footpath open again.

5.3 Local Bus Services – Cllr Willis

Cllr Willis shared his experience of using the public bus service. 2.5 hours to get to Plymouth! 1 hour after leaving home he was in Crafhole!

One Public Transport System for Cornwall Project presentation to be arranged by the Clerk.

5.4 Community Projects as a result of the Community Benefit Contribution relating to the land at Trequite

5.4.1 The balance remaining £5779.53. Cllr Pipe asked that we look at using the money towards more interesting things, for example more benches for the Parish. The Clerk read out the statement supporting this money.

5.5 Nut Tree

Cllr Pipe and Cllr Witton did the September entry and Cllr Hodge will do October.

5.6 New website and email addresses for all Councillors

See point 4.2 above where agreement was made.

5.7 Standing Orders

It was proposed by Cllr Witton and seconded by Cllr Willis to adopt the 2018 Standing Orders. All were in favour.

5.8 Sir Walter Moyle Almshouses

The Clerk will clarify who the nominated representative for St Germans Parish Council is and report back.

6. Playparks

6.1 St Germans

6.1.1 Works notice to be displayed – The work is due to commence on 12 September for a few days (subject to the weather). The Clerk will prepare a notice and liaise with Cllr Witton.

6.1.2 The August inspections were carried out by Cllr Witton and Cllr Witton and Cllr Willis will do September's.

Clerk to contact Tom Cox regarding an oak sampling that is now leaning over and looks unsafe to the public.

Cllr Witton also mentioned about the Treland footpath wooden fencing down to Tregalister being replaced. Cllr Willis proposes to replace the whole fencing and Cllr Witton seconded. £500.00 +VAT. All were in favour.

6.2 Tideford

6.2.1 Repairs list –there are a number of items that need replacing. Cllr Hodge will send the Clerk a complete list with photos. Clerk will get two quotes for the boards to be replaced.

Cllr Skelton will do the park inspections up to 20 September and then Cllr Gomersall will take over thereafter.

6.2.2 Hedging and dustbins – Cllr Hodge confirmed things were tidier.

7. Burial Ground

7.1 Clerk will instruct BH Gardens to tidy up around the grave tablets after checking strimming guidelines with local stonemason.

7.2 Request received from H.G. Stacey for a memorial tablet for the late Mr Treeby. Permission granted by Clerk. Noted.

8. Finance

8.1 Current financial position - Bank Reconciliation

Local Council Name – **St Germans Parish Council**

County - **Cornwall**

Financial period ending 31st July 2018

Prepared by: Mrs Emily Young (Parish Clerk)

Date: 28th August 2018

Balance of income and expenditure as at 31.07.2018	£	£
Treasurers Account	150,608.72	
		150,608.72

Less: unrepresented cheques as at 31 July 2018

From Treasurers Account only

Cheque numbers:

565	Clerks July expenses	£127.53
566	Nut Tree July 2018 edition	£90.75
567	Eliot hall hire x 3	£51.00
568	S Dance Litter collector	£44.00
569	S Wiggett window cleaner bus shelter	£15.00
570	Tom Cox - Beech hedge work (Lower Fairfield)	£150.00
	CALC Code of conduct training - Cllr Gomersall	£36.00
571		£36.00
572	Eliot hall toilet grant donation	£1,500.00
573	RBL - July PC Meeting	£30.00

(2,044.28)

Net bank balances as at 31 July 2018 **£148,564.44**

Balance per spreadsheet as at 31 July 2018 **£148,564.44**

8.2 Income and expenditure

Number	Details	Cheque No (if applicable)
8.2.1	Clerk's August expenses £29.10	574
8.2.2	Clerk's August salary plus processing fees	D.D
8.2.3	Clerk's Pension £40.00 (£20.00 Parish Council, £20.00 Parish Clerk)	D.D
8.2.4	£90.75 PMP Invoice – Nut Tree for August 2018 edition	575
8.2.5	£17.00 Eliot hall hire – IT meeting on 23/08/18	576
8.2.6	£11.94 Clerk's mobile phone	D.D
8.2.7	£64.00 local litter picking and bin emptying	577
8.2.8	Southern Electric – Tideford lighting £5.46	D.D

8.2.9	£25.00 Polbathic hall – August Parish Council meeting	578
8.2.10	Tom Cox Tree Surgery – Tree work in Treland Park area £170.00	579
8.2.11	Ludus – Rocking horse for Tideford play park £693.60	580
8.2.12	Steve Barnes – V belt for machinery £9.36	581
8.2.13	PKF Littlejohn – External auditor £360.00	582
8.2.14	BH Gardens – various grass and maintenance work in the Parish £840.00	583

It was proposed by Cllr Witton that all finance items be approved. This was seconded by Cllr Skelton and agreed by all. All were in favour. Cheque signatories for these payments will be Cllr Hodge and Cllr Willis.

8.3 The Clerk confirmed that the external audit has now been completed and the appropriate certificate has been issued. All information will be displayed on both the website and the noticeboards.

8.4 Requests for spending

None.

8.5 Financial correspondence

None.

9. Planning Applications

The following applications have been received by Cornwall Council:

9.1.1 PA18/07322 - Demolition of existing garage and car port and construction of new two storey extension. Demolition of existing entrance lobby with like for like replacement to be constructed. Location - 9 Tregalister Gardens St Germans

The Cllrs raised some queries which the Clerk will check with the Planning Officer.

9.1.2 PA18/06716 - Construction of ground mounted solar array holding 16 solar Panels. Location - Land South East Buttervilla Farm Polbathic Cornwall PL11 3EY.

It was proposed by Cllr Barnes to support this application and this was seconded by Cllr Hodge. All were in favour.

9.1.3 PA18/06780 - Demolition of Dutch barn and conversion of the adjoining Shippen into three bedroom dwelling, with a modest extension. Location - Tredudwell Blunts Saltash Cornwall.

The Clerk will contact the Planning Officer to clarify this application.

9.2 Planning Applications received after publication of this agenda

9.2.1 PA18/06784 - Conversion of vacant agricultural building into three bedroomed dwelling; including demolition of existing structures and construction of extension without compliance with condition 2 (in accordance with submitted plans) in respect of Decision Notice PA18/02701 dated 16th May 2018 to include small change in plan and reduction in building extent – Tredudwell Blunts Saltash Cornwall. The Clerk will contact the Planning Officer to clarify this application.

9.3 Planning Appeals – Received by the date of this meeting

None received.

9.4 Planning Decisions

The following decisions were made by Cornwall Council:

9.4.1 PA18/04806 - The Gatehouse South Port Eliot Estate Church Street St Germans Proposal: Listed Building consent to replace the existing flue. **Approved 03.08.18.** Noted.

9.4.2 PA18/04805 - The Gatehouse South Port Eliot Estate Church Street St Germans Proposal: Replace the existing flue. **Approved 03.08.18.** Noted.

9.4.3 PA18/05976 - The Corn Barn Trenithick Farm Saltash Cornwall PL12 5DD Proposal: Conversion of barn to dwelling (Revised design to application no. PA16/03650). **Approved 13.08.18.** Noted.

9.4.4 PA18/05459 – Old Treboul, Polbathic. Proposal: Amendments to PA16/05492 (Reuse of a dilapidated farmhouse and barns to provide two dwellings together with annexe and studio accommodation) involving the addition of a garage/workshop ancillary to the development. **Approved 02.08.18.** Noted.

9.4.5 PA18/05743 - Penquite Farm Trerulefoot Saltash Cornwall PL12 5BN. Proposal: General purpose agricultural building to store agricultural machinery. **Approved 22.08.18.** Noted.

9.5 Planning enforcements

No enforcements.

9.6 Planning Correspondence and Reports

9.6.1 Community Infrastructure Levy (CIL) – The Clerk will submit a formal response focusing on Highways and Schools.

9.6.2 Feedback on site plans – The Clerk will respond back to raise the Councillors concerns.

9.7 Planning matters raised by Members

10. Correspondence Received

10.1 Cornwall Rural Housing Annual Review Invitation – Noted.

10.2 Civic Voice – Noted.

10.3 Rural Services Network – Noted.

10.4 Thank you letter from the Eliot hall community centre – Noted.

11. Urgent Business raised by Ward members and admitted by the Chair

Cllr Hodge read out a letter from a member of the public regarding the parking concerns on Quarry Street. Cllr Witton to arrange for the maps of the Parish along with Cllr Willis they will assess the concerns. Cllr Hodge asked that the next steps are clear and ready for the next meeting. The Area Steward for Highways will be invited to the public meeting.

Following a recent application for street trading consent, for a mobile tea and snack vintage van on the A38. The Cllrs have concerns with the litter and no sanitation facilities on site. The Clerk will feed this back.

Meeting closed at 9.55pm.

Please note that all meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

Signed as a true record of the meeting.....
Chairman

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Date