## St Germans Parish Council Requirements as to filming, recording and broadcasting at its meeting venues

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner and only from public areas

Meetings or parts of meetings from which the press and public are excluded may not be filmed or recorded

The use of digital and social media recording tools (eg Twitter), blogging or audio recording will be allowed as long as it is carried out in a non-disruptive manner

Councillors who choose to use social media during Council meetings must refrain from disrupting other Councillors and Council debate

Councillors who choose to record, film or broadcast meetings including the use of social media are reminded of their responsibilities under the Council's Code of Conduct including the confidentiality requirements

While those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998

The Chairman of the meeting, or any such Council representative as designated by the Chairman, has the authority to stop a meeting and take appropriate action if any person contravenes these principles or is deemed to be recording in a disruptive manner

Any person or organisation choosing to film, record or broadcast any meeting of the Council is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are urged to indemnify the Council, its members and officers in relation to any such claims or liabilities.

The Council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings, or infringe the core values of the Council. This includes refraining from editing an image or views expressed in a way that may ridicule, or show lack of respect towards those being filmed or recorded

A notice will be displayed at all meeting venues and those undertaking these activities will be deemed to have accepted them whether they have read them or not.