

ST GERMANS PARISH COUNCIL

Chairman: Mrs Patricia Pipe Email: patricia.pipe@stgermansparishcouncil.gov.uk
Clerk: Mrs Emily Young – Tel: 07845 130596 Email: clerk@stgermansparishcouncil.gov.uk
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To The Employment Committee Members of St Germans Parish Council

You are summoned to attend an Employment Committee Meeting at the Eliot Hall on Tuesday 17 March 2020 at 9.15am to transact the business set out in the Agenda below.

EYoung

10/03/2020

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Mrs Emily Young
Parish Clerk

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Dated

AGENDA

- 1. Declarations of Interests and Requests for Dispensations** (*a member may not participate in any discussion or vote upon a matter at the meeting in which he/she has a disclosable pecuniary interest*).
 - 1.1** To receive declarations of interest from Councillors on items on the agenda
 - 1.2** To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - 1.3** To grant any requests for dispensations as appropriate

- 2. Apologies for absence** (members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting. The members present must decide whether the reason(s) for a member's absence shall be accepted).

3. Understand and agree Terms of Reference

Please note the Press and Public are excluded from the rest of this meeting for sensitive reasons (Under the 1960 Public Bodies Admission to Meetings Act, it is proposed that because of the confidential nature of the business to be discussed, the public and press be excluded from the meeting for the business specified in the following items)

- 4. Approval of Minutes of Meeting held on Thursday 14 March 2019** (to approve the minutes as a correct record)
- 5. Approval of Minutes of Meeting held on Thursday 14 February 2019** (to approve the minutes as a correct record)
- 4.** To sign the updated Contract of Employment
- 5.** To meet with and carry out the **annual appraisal on the Parish Clerk\Responsible Finance Officer (RFO)**
- 6.. Annual pay review**
- 7. Annual pension review**
- 8. Make recommendations back to full council**