

# ST GERMANS PARISH COUNCIL

Chairperson: Patricia Pipe Email [patricia.pipe@stgermansparishcouncil.gov.uk](mailto:patricia.pipe@stgermansparishcouncil.gov.uk)

Clerk: Emily Young Tel: 07845 130596 Email: [clerk@stgermansparishcouncil.gov.uk](mailto:clerk@stgermansparishcouncil.gov.uk)

Website – [www.stgermansparishcouncil.gov.uk](http://www.stgermansparishcouncil.gov.uk)

## **Minutes of the September Parish Council meeting held at the Eliot hall on Monday 26 September 2022 at 6.30pm**

### **Present**

Tideford Ward: Cllr N Griffin & Cllr A Hodge  
Polbathic Ward: Cllr S Barnes & Cllr L Stroud  
St Germans Ward: Cllr N Witton & Cllr R Elliott  
Bethany Ward: Cllr P Chilton and Cllr P Pipe

**Cllr Pipe read out a proclamation following the passing of the late sovereign followed by a second proclamation for proclaiming the new sovereign in the United Kingdom.**

**09.22/1 Declarations of Interests and Request for Dispensations** *(a member may not participate in any discussion or vote upon a matter at the meeting in which he/she has a disclosable pecuniary interest).*

/1 To receive declarations of interest from Councillors on items on the agenda

/2 To receive written requests for dispensations for disclosable pecuniary interests *(for which a motion must be passed)*

/3 To grant any requests for dispensations as appropriate

**There were no declaration of interests.**

**Public Participation for a maximum of 15 minutes in total, unless directed by the Chairman of the meeting** *(for the public to comment on the items below. Other items not listed can be raised but it would be helpful to email the clerk beforehand)*

There were no members of the public present.

**09.22/2 Apologies for absence** - apologies were sent from Cllr Ewert, Cllr Skelton and Cllr Hale.

**09.22/3 Approval of Minutes of the August Parish Council meeting held on Monday 5 September 2022** (to approve the minutes as a correct record).

It was proposed by Cllr Barnes to approve the minutes. Seconded by Cllr Hodge. Agreed by 7 with 1 abstention (Cllr Stroud).

**09.22/4 Cornwall Councillor Kate Ewert** – report on all relevant matters

In Cllr Ewert's absence Cllr Pipe read out extracts of her August & September newsletter as follows:

Cllr Ewert signed the book of condolence at New County Hall on behalf of the Rame Peninsula and St Germans division.

At full council meeting on 21<sup>st</sup> September, Cllr Ewert was proud to be able to move a motion on the cost of living crisis, which included sensible ways in which Cornwall Council can proactively work with communities over this winter to help alleviate the impact of the crisis on residents that we represent. In conjunction with this she has set up an open letter on the cost of living crisis, [www.cornwallcostoflivingcrisis.co.uk](http://www.cornwallcostoflivingcrisis.co.uk)

Cllr Ewert has also been re-elected unanimously as the Cornish co-chair of the Mount Edgumbe joint committee.

No consultation has been received from Cornwall Council on the recent bus cuts. Cllr Ewert and user groups had a meeting with the bus company. Cornwall Council are really unwilling

to change anything at all. Cllr Worth is looking in to a pilot scheme with hopper buses, but to-date there is no update.

Cllr Ewert is working with Alan Cousins to attempt to get a pilot scheme set up to link the Rame Peninsula with St Germans train station and vice versa.

The air quality devices in Tideford are still not working properly. Cllr Ewert is trying to obtain an update.

With regards to the PE steam fair the traffic plan has been reviewed and the organisers have been engaged with. Cllr Ewert will chase up the Speedwatch programme.

**09.22/5 Planning Applications** (please view all applications at <http://www.cornwall.gov.uk/environment-and-planning/planning/online-planning-register/>)

**1/ Application PA22/08166**

**Proposal** Works to trees in a conservation area (CA), works as shown in tree works schedule - FYI

**Location** Penmadown House St Germans Saltash Cornwall PL12 5BQ – **Noted.**

**2/ Application PA22/08270**

**Proposal** To remove a common ash tree (ref 5736) situated within a conservation area - FYI

**Location** Jessamine Cottage Bag Lane St Germans Saltash Cornwall – **Noted.**

**3/ Application PA22/08125**

**Proposal** Internal and external alterations and extensions to existing roadside restaurant including installation of photovoltaic solar arrays

**Location** Route 38 Road from Trerule Hillhead To A38 Roundabout At Trerulefoot Trerulefoot Cornwall – **It was proposed by Cllr Witton to support this application. Seconded by Cllr Hodge. Agreed by all.**

**4/ Cornerstone 12316301 - Milladon Farm** - Pre-application consultation request (Community) - **proposed upgrade at the existing telecommunications base station at Milladon Farm, Trerulefoot, Saltash, Cornwall, PL12 5BU – The agreed comment to be made was that the new mast shouldn't be significantly higher than the existing mast.**

**09.22/6 Planning Applications received after publication of this agenda**

**1/ PA22/08401** – Application for consent to display an advertisement namely the siting of two internally illuminated static freestanding letter signage, internally illuminated static menu board and internally illuminated static lollipop style sign.

**Location** Route 38 Road From Trerule Hillhead To A38 Roundabout At Trerulefoot Trerulefoot Cornwall – **It was proposed by Cllr Griffin to object to bright lights in a rural area.** The site is on a hill in a very prominent position. The existing bright lights of the neighbouring Shell garage can be seen from some distance away, and look very out of place in what is essentially an area of farmland. **Seconded by Cllr Chilton. Agreed by 5 with 4 abstentions (Cllr Stroud, Elliott, Barnes and Hodge).**

**09.22/7 Planning Appeals** – None received.

**09.22/8 Planning Decisions**

**1/ 31/08/2022 PA22/06364 APPROVED**

**Location** 60 Lower Fairfield St Germans Cornwall PL12 5NH

**Proposal** Single-storey rear extension – **Noted.**

**2/ 07/09/2022 PA22/06895 APPROVED****Location** 49 Eliot Drive St Germans Cornwall PL12 5NL**Proposal** Proposed single-storey rear extension – **Noted.****09.22/9 Planning Correspondence and Reports – None received.****09.22/10 Planning matters raised by councillors – None.****09.22/11 Finance**

/1 To note &amp; approve the current financial position on all accounts

**Current financial position - Bank Reconciliation for Lloyds Treasurers account**Local Council Name – **St Germans Parish Council**County - **Cornwall**

Financial period ending 15 September 2022

Prepared by: Mrs Emily Young (Parish Clerk)

Date: 21 September 2022

**Balance per bank statement as at 15.09.2022**

Treasurers Account

£	£
62,998.67	62,998.67

**Less:** unpresented cheques as at 15 September 2022

From Treasurers Account only

<b>Cheque number</b>	<b>Details</b>	<b>Amount £</b>
69-000947	Legal fees for Por Eliot lease work. Inv 8100286303	<b>204.48</b>
71-000949	BH Gardens. Invoice 1326	<b>1,038.00</b>
72-000950	NALC - empowering communities Cllr Griffin. Inv 4432785619 (booked through Eventbrite)	<b>90.05</b>
74-000951	WesternWeb domain name renewal and web space. Inv 23298	<b>192.00</b>
		<b>£1,524.53</b>

**Net bank balance as at 15 Sept 2022****£61,474.14****Balance per Clerks sheet as at 15 Sept 2022****£61,474.14****Current financial position - Bank Reconciliation for Lloyds Instant Savings account**Local Council Name – **St Germans Parish Council**County - **Cornwall**

Financial period ending 9 September 2022

Prepared by: Mrs Emily Young (Parish Clerk)

Date: 21 September 2022

**Balance**

Instant Account

£	£
40,007.67	

**Less:** unpresented cheques as at 9 September 2022

From Instant Account only

<b>Cheque number</b>	<b>Details</b>	<b>Amount</b>
No cheques		

**(£0.00)****Interest earned 9 August 2022****+1.33****Interest earned 9 September 2022****+1.70**

Net bank balance as at 9 Sept 2022 £40,010.70  
 Balance per Clerks sheet as at 9 Sept 22 £40,010.70

**Current financial position - Bank Reconciliation for Nat West Community Current account**

Local Council Name – St Germans Parish Council

County - Cornwall

Financial period ending 31 August 2022

Prepared by: Mrs Emily Young (Parish Clerk)

Date: 21 September 2022

**Balance as at 31.08.2022**

	£	£
Current account	80,000.00	
		80,000.00

**Less:** unpresented cheques as at 31 August 2022

From current account only

Cheque number	Details	Amount
No cheques		
		(£0.00)

**Net bank balance as at 31 August 2022 £80,000.00**

**Balance per Clerks sheet as at 31 Aug 22 £80,000.00**

**Current financial position - Bank Reconciliation for The Cambridge Building Society account**

Local Council Name – St Germans Parish Council

County - Cornwall

Financial period ending 31 August 2022

Prepared by: Mrs Emily Young (Parish Clerk)

Date: 21 September 2022

**Balance as at 31.08.2022**

	£	£
Current account	70,000.00	
		70,000.00

**Less:** unpresented cheques as at 31 August 2022

From current account only

Cheque number	Details	Amount
No cheques		
		(£0.00)

**Net bank balance as at 31 August 2022 £70,000.00**

**Balance per Clerks sheet as at 31 August 22 £70,000.00**

**The bank reconciliations were distributed to all councillors. Cllr Elliott proposed these are all approved. This was seconded by Cllr Hodge. All in favour.**

/2 To authorise payments on the income & expenditure schedule for this month

**EXPENDITURE**

EXPENDITURE Date	Details	Total amount before tax (£)	VAT (£)	Nett after tax (£)	Cheque No

26.09.22	Clerk's September 2022 expenses	£31.95	Nil	£31.95	000952
16.09.22	Clerk's September 2022 salary+ processing fees		£4.00		D.D
16.09.22	Clerk's Pension £41.63 (£20.00 PC, £21.63 Parish Clerk)		Nil		D.D
22.09.22	£11.55 Clerk's mobile	£11.55	£1.92	£9.63	D.D
15.09.22	Southern Electric – Tideford lighting	£6.52	0.31p	£6.21	D.D
26.09.22	Eliot hall hire for 9 <sup>th</sup> , 12 <sup>th</sup> & 26 <sup>th</sup> September 2022	£51.00	Nil	£51.00	000953
26.09.22	Legal fees for August 2022 (PE lease) 8100294839	£549.54	£91.59	£457.95	000954
26.09.22	WesternWeb – adding special announcement	£90.00	£15.00	£75.00	000955
26.09.22	PKF Littlejohn – external auditor. Inv SB20222649	£360.00	£60.00	£300.00	000956
26.09.22	Cornwall Tree Consultancy – Ash dieback assessment. Invoice #246CTC0822	£315.85	Nil	£315.85	000957
26.09.22	Mr A Hodge – Statutory Declaration legal witness fee	£20.00	Nil	£20.00	000958

## INCOME

Date	Details	Amount(£)
15.09.22	2022-2023 LMP	£514.62
08.09.22	Half precept and CTS grant	£57,814.56

**The income and expenditure schedule was distributed to all councillors. Cllr Hodge proposed the schedule was approved subject to changing the columns around to show (L-R) Net total paid, VAT and Gross (total amount after VAT). Seconded by Cllr Barnes. Agreed by all. The cheque signatories are Cllr Pipe and Cllr Barnes.**

**/3 Conclusion of audit – 31 March 2022** - The Clerk confirmed that the external audit has now been completed and the notice of conclusion of audit has been issued. All information was circulated to Cllrs and will be displayed on the website and noticeboards. It was proposed by Cllr Stroud to approve. Seconded by Cllr Elliott. Agreed by all.

**/4 SAAA 2022 Opt-out communication** – It was proposed to 'opt in' by Cllr Chilton, seconded by Cllr Stroud. Agreed by 7 with 1 abstention (Cllr Witton).

**/5 Budgets** – Budget versus actuals review April-August 2022 – Clerk circulated excel spreadsheet to all Cllrs. It was proposed by Cllr Hodge to approve the review. Seconded by Cllr Barnes. Agreed by all.

**/6 Set a finance committee meeting** – deferred to the next meeting and to see if other Cllrs wish to join.

**09.22/12 Request for spending**

**/1 SSE Tideford lighting contract renewal** – It was proposed by Cllr Stroud to accept the 6 month renewal with Cllr Hodge looking into the photocell option moving forward. Seconded by Cllr Witton. Agreed by all.

**/2 Insurance renewal** – It was proposed by Cllr Witton to accept the one-year insurance from Hiscox insurance for £1,868.53. Seconded by Cllr Stroud. Agreed by all.

**09.22/13 Burial ground** – there was an interment at the weekend and a new enquiry today.

**09.22/14 Matters arising from the previous decisions of the council\Clerks report**

*(problems or questions from a previous decision of the council that need to be mentioned. No decisions made.)*

Cllr Chilton queried the car port being built at Bara Pill Farm in Bethany. Cllr Pipe suggested she looked at the plans.

**Cllr Stroud left the meeting.**

**09.22/15 Tideford park lease renewal with Port Eliot** – No further update at this point.

**09.22/16 Playparks**

**/1 St Germans** – Cllr Witton asked for the weeds to be actioned. Cllr Witton will do the next months inspections.

**/2 Tideford & work to be undertaken to include:**

- Budget
- Summary of initial cost consultations
- Formation of Committee
- Feedback to PACT

**It was agreed to establish a working group which Cllrs Hale, Griffin, Hodge and Witton will set up. A representative from the PACT group to be invited.**

**Cllr Hodge to carry on with the weekly inspections.**

**09.22/17 Nut Tree** – Cllr Pipe to do the next entry.

**09.22/18 Advertising for new Clerk** – Cllr Pipe to arrange with Cllrs Chilton and Witton. Cllr Hale had expressed an interest in being on the working group for recruitment. Cllr Griffin had originally volunteered but she said she no longer wished to be involved.

**09.22/19 To receive an update on the Community Emergency Plan** – Cllr Griffin has contacted Cornwall Council CEP team who have offered to come and talk to the PC. The Cllrs are asking local traders/church/hall regarding available resources and accessibility.

**09.22/20 Latest CALC training courses** – current list circulated.

**09.22/21 Letter of condolence** – It was felt this has been covered.

**09.22/22 Public consultation** - Statement of Principles under Gambling Act 2005 – Noted no comment.

**09.22/23 Parish Councillor reports** – *reports circulated does anyone have points or questions to raise?* **1/ Safe38** – Cllr Hodge gave an update on the meeting he attended on 21 September. The group has written to MP Sheryll Murray asking for her intervention in the proposed new road improvements. They have also asked for a meeting with the new Transport Secretary, Ann-Marie Trevelyan. There is £739 in the bank and the group thanked St Germans Parish Council for their recent grant. There has been no feedback on the National Highways consultation.

**2/ Port Eliot/Savills** – Cllr Pipe gave a summary of a recent meeting with Henry Mathews of Savills – Councillors were pleased to have an informal and relaxed meeting with Henry Mathews, representing Port Eliot Estate. Councillors emphasised to Mr Matthews the importance of Port Eliot Trustees signing the agreed Tideford lease absolutely as soon as possible. It was also explained there is a strong pressure group in Tideford who are very upset and angry about the long delay. Mr Matthews confirmed he was aware of the situation and would do all he could to push it along.

Mention was made of the millennium garden and if necessary Port Eliot may provide some man-power to keep it in good shape.

The Trustees are having to sell properties at least partly because of the stringent requirements of EPC rating etc.

Mr Matthews believes the prospective sale of Bethany Chapel may have been held up due to a change in selling agent. He is very aware of the Council's possible interest in the chapel land and will keep us informed of any developments he hears about.

Councillor Griffin enquired whether the Eliot Hall could be made more environmentally friendly.

Mr Matthews confirmed he is happy to have regular meetings with councillors.

**09.22/24 Any urgent matter to be raised at the discretion of the Chair – this cannot be voted upon** (Members can raise urgent matters which if admitted, can be discussed and added to the next agenda. Decisions cannot be made until the next meeting.) **None.**

### **09.22/25 Highways**

**/1 A38** – the air quality devices are not reporting correctly. Cllr Ewert is trying to obtain an update.

**/2 Transport issues** – Cllr Pipe stated the St Germans and Area Transport group next public meeting and AGM is on October 11<sup>th</sup> at 6pm for 6:30pm in the St Germans Methodist chapel. Cllr Griffin raised the concern in the recent bus cuts and poor public transport. Cllr Pipe asked that she drafts a response ready for the next meeting.

**/3 20mph project** – Cllr Witton is planning on a public consultation in early November running for 2 days between 1400-2000. He will be producing A1 maps and a questionnaire and proposed a maximum budget of £250.00. Seconded by Cllr Barnes. Agreed by all.

**/4 Speed monitoring** – Bethany, Bag Lane and Church Road – Results are out for Bethany and Bag Lane and are on the website. Church Road in Tideford to be monitored asap.

**/5 To note - A38 Landrake full overnight closures** for road renewals works Monday 26 September to Saturday 8 October 2022 8pm-6am – **Noted.**

**09.22/26 CIL payment - Balance £2,143.56** Expires 7 May 2025. To be used to support the development of the local council's area, or any part of that area, by funding: a) the provision, improvement, replacement, operation or maintenance of infrastructure: or b) anything else that is concerned with addressing the demands that development places on an area. (CIL Regulation 59C). **Noted.**

**09.22/27 Correspondence**  
**/1 The Rural Bulletin – Noted.**  
**/2 NALC newsletter – Noted.**

**Meeting closed at 8:20pm.**

Signed as a true record of the meeting.....

Chairman

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Date

DRAFT