

DRAFT MINUTES

**MINUTES OF THE ST GERMANS PARISH COUNCIL MEETING HELD ON MONDAY
31ST OCTOBER 2022 AT THE ROYAL BRITISH LEGION HALL, TIDEFORD COMMENCING AT
6.30PM**

Present:

Tideford Ward: Councillors N Griffin, D Hale and A Hodge (Vice Chair)
Polbathic Ward: Councillor S Barnes
St Germans Ward: Councillors N Witton, B Skelton and R Elliott
Bethany Ward: Councillors P Pipe (Chair) and P Chilton
Cornwall County Councillor K Ewert
Parish Clerk K Partridge
2 members of the public for the forum

Public Forum: Concerns were raised with regard to the large number of tractors on local roads; some have caused damage to vehicles and items on properties. Also damage to vehicles when parked in the car park at Tideford, a request was made to explore possibility of CCTV; Councillor Ewert explained as it was a County Council car park this would not be possible. It was suggested any incident is reported to the police, crime references can then be collated. Councillor Witton reported a request for a speed monitoring device can be done, speeds will be recorded, data will show if any further action can be taken.

1.2022: APOLOGIES FOR ABSENCE: Apologies received from Councillor L Stroud.

2.2022: DECLARATIONS OF INTEREST RELATING TO MATTERS ON THE AGENDA: None.

3.2022: MINUTES OF THE MEETING HELD ON 26TH SEPTEMBER 2022: It was resolved the minutes be approved as a true record, proposed by Councillor A Hodge, seconded by Councillor R Elliott and agreed,

4.2022: REPORT FROM COUNTY COUNCILLOR KATE EWERT:

Rame Cluster meeting took place, proposed MUGA pitch in Torpoint discussed together with possible need to update the Neighbourhood Development plan.

Cornwall Gateway community network meeting held at Mount Edgcumbe Country Park, update given on successes of the park by the park manager.

Working closely with Cornwall Housing and completed a 'walk about' with various Cornwall Housing Managers to highlight areas desperately in need of maintenance and repair; assurance given works will be undertaken within next few months.

Highways Scheme for years 2 and 3 now closed, submissions from across the area were submitted. Cllr Tivnan and Cllr Ewert submitted a joint expression of interest to reduce the speed limit from Wilcove junction to past Torpoint Cemetery on A374.

5.2022: PLANNING MATTERS:

Pa22/04292 The Cottage:- the application has been called in to the planning committee and is scheduled to be considered on 28th November. No objections were raised by the Parish Council. County Councillor Kate Ewert will be attending the meeting, Councillor Hodge will liaise with her as it is felt there should be representation by the Parish.

PA22/08401, application for advertisement display at Route 38: it was queried by Councillor Griffin whether this had been approved, the Clerk to check.

6.2022: FINANCE:

i) Up to date figures on accounts will be available at the next meeting once the Clerk has gained online access.

ii) To approve payment of accounts:-

Print 2 Media	A1 Boards	£134.97	£26.99 VAT	£161.96
Cornwall Council	Legal Fees Sept	£472.86	£78.81 VAT	£472.86
Luxus House	Shredding	£23.25	£4.65 VAT	£27.90
Clerk	Clerks expenses	£16.45	-	£16.45
Clerk	Salary	£1861.86	-	£1861.86
Tamar Accounting	PAYE fees	£20.00	£4.00 VAT	plus
	PAYE and NIC	£682.94		£706.94 TOTAL
A Hodge	Mobile phone	£20.00	-	£20.00
	Top up			

It was resolved the accounts be approved, proposed by Councillor N Witton, seconded by Councillor A Hodge and agreed.

iii) A Finance Committee will be arranged for later in November, Clerk to check on availability of Eliot Hall.

iv) Approve purchase of various items of stationery as requested by the Clerk: these included files, accounts ledger and file dividers. It was resolved these items be purchased, proposed by Councillor A Hodge, seconded by Councillor R Eliot and agreed.

v) Approve Clerks hours for 17th to 28th October. The Clerk had exceeded the contracted hours over the two weeks, making a total of 22.25 hours. It was resolved these be paid, proposed by Councillor R Eliot, seconded by Councillor A Hodge and agreed.

7.2022: BURIAL GROUND: Councillor Chilton reported there had been 2 interments of ashes, a further interment will take place on 11 November. Together with Councillor Witton they had worked out a system for identifying plots. It will be necessary to arrange a meeting of the Burial Committee, this will be done at a later date. It is believed there is a digital plan, this will be investigated by Councillor Hodge. Various paperwork had been printed by the Clerk from information on the laptop and was handed to Councillor Chilton.

8.2022: TIDEFORD PARK LEASE RENEWAL WITH PORT ELIOT: Councillor Witton had spoken to Henry at Savills and the lease should arrive this week.

9.2022: PLAYPARKS:

i) **St Germans:** Councillor Witton had inspected the park, there were lots of leaves and moss gathered in some areas, it was agreed to take no further action at this time. Councillor R Elliott to complete the next inspection.

ii) **Tideford:** Councillor Hale had met with the working party to agree a design brief. The budget proposal projected contract sum totals £82,286.40 which includes recoverable VAT, net amount £65,829.12. There are 2 packages of works, these will go out for tender. Feedback from the community was taken into account. The toddler area will be more expensive because of the depth of bark chippings required.

It was resolved to put out to tender, proposed by Councillor S Barnes, seconded by Councillor R Elliott and agreed.

Councillor D Hale will forward information to all members.

The Chair thanked everyone involved.

10.2022: DEFIBRILLATORS: All defibrillators within the parish need to be checked; Councillor Hale will be happy to do this. A log will need to be completed at each inspection. The Clerk to email information to Councillor Hale.

11.2022: ADVERTISING FOR NEW CLERK AND APPOINTING EMPLOYMENT COMMITTEE: It was agreed to appoint Councillors N Griffin, N Witton and D Hale to the Employment Committee. Councillor Hale suggested an Appeals Committee should be formed; this will be discussed at a later date.

Councillor Witton has Personnel employment information available, which is free, from South West Councils.

Councillor Hale, Griffin and Pipe completed an initial employment training programme. There are 3 further sessions available at a cost of £100 per delegate. It was resolved Councillors Hale, Griffin and Witton complete the sessions. Costs will be presented at the next meeting.

It was agreed to forward information to all members of both schemes and to discuss the way forward at the next meeting.

12.2022: UPDATE ON THE EMERGENCY COMMUNITY PLAN: Councillor Griffin reported she had attended the Rame Cluster Group meeting. A date will be arranged for a representative from Cornwall Council to attend but this not yet finalised; date will be circulated to all when agreed.

Councillor Hodge cannot attend the Flood Forum at Lostwithiel.

13.2022: PARISH COUNCILLOR REPORTS:

i) Safe 38: Councillor Hodge has been in touch with consultants, still not produced anything; there were 382 responses from the public, more information in the new year. Economic effects regarding small businesses not coming to the area; trying to get a new group up and running, Councillor Hodge has been invited to their next meeting.

SARS: Councillor Hodge reported he attended meeting on 20 October. No official police report, discussion took place regarding more manpower, it is believed there are some planned for next year. Bad driving in the area was discussed and Section 59 was reported on, which is technically an ASBO for drivers; police issue initial warning with a second one the vehicle would be impounded. Stolen vehicles being driven around Saltash and abandoned.

It was reported police were to convert the cameras in Polbathic; speed watch a change of personnel and lack of progress frustrating. Changes to Highway Code give pedestrian and cyclists better protection on roads, discussions on issues already observed. Reports from the parishes included trying to extend the 20mph in Church Road, Tideford. It was reported the last festival at Port Eliot should have had stewards organising traffic.

ii) Port Eliot/Savills: There had been no recent meeting.

iii) Traffic Consultation: Councillor Witton reported he will produce a draft rota to cover the public meeting on 21st and 23rd November at Eliot Hall between 2.00 and 8.00pm, posters are on order and details to be put on the website.

14.2022: NUT TREE: Councillor Pipe requested members forward ideas to her before writing

15.2022: HIGHWAYS MATTERS: Bag Lane, St Germans will be closed from 8th to 11th November.

16.2022: MOBILE TELEPHONE: Payment was previously by direct debit, which was cancelled. Councillor Hodge visited Tesco and arranged for a top up method. £20.00 to be reimbursed to Councillor Hodge.

17.2022: MEETING DATES AND VENUES: It has been necessary to change the date of December meeting, this will now be on Wednesday 14th December.

Dates and venues for 2023 to be an agenda item at the November meeting.

18.2022: DATE OF NEXT MEETING: The next meeting will be held on Monday 28th November 2022 at Polbathic Hall and will commence at 6.30pm with a 15 minute public forum, if required.

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