

**MINUTES OF THE ST GERMANS PARISH COUNCIL MEETING HELD ON TUESDAY 3<sup>RD</sup> JANUARY 2023  
AT ELIOT HALL COMMENCING AT 6.30PM**

Present:

**Tideford Ward:** Councillors D Hale and A Hodge (Vice Chair)

St Germans Ward: Councillors B Skelton (arrived at 6.34) R Elliott and N Witton

Bethany Ward: Councillors P Pipe (Chair) and P Chilton

Parish Clerk K Partridge

**Public Forum:**

**1.2023: Apologies for absence** received and accepted from Councillor Barnes

**2.2023: Declarations of interest relating to matters on the agenda:** None.

**3.2023: Minutes of the meeting held on 28<sup>th</sup> November 2022:** It was resolved the minutes be signed as a true record, proposed by Councillor Elliott, seconded by Councillor Hodge and agreed.

**4.2023: Planning Applications:**

**Councillor Skelton arrived at 6.34pm.**

PA22/10474 installation of an 18m high telecommunications monopole supporting 3no. antennas: 3no. ground-based equipment cabinets; and ancillary development thereto. Existing installation, measuring 18.0m in height, to be removed. Vodafone Cell no 1866 Polyne Garage Trerulefoot.

PA22/10457 revised installation for creation of a single dwelling to replace an agricultural building. Further to approval PA19/08732, Kersapine Bara Pill, Trerulefoot

PA22/11337 demolition of existing conservatory and replacement with extension with pitched roof to match existing bungalow at 72 Lower Fairfield, St Germans

PA22/111222 works to trees under a Tree Preservation Order: Ash tree with advanced dieback disease, Kilnpark Wood, Polbathic

No comments or objections to any of the planning applications.

**5.2023: Planning Decisions:** PA22/08413 change of use of land for installation of children's play area and formation of woodland at East Iron Works Road, Polbathic – application has been approved

**6.2023: Refurbishment of telephone box at St Germans:** Deferred to next meeting.

**7.2023: Finance:**

**i) To note and approve current financial position on all accounts:** It was resolved to accept the information given by the clerk, proposed by Councillor Hale, seconded by Councillor Elliott and unanimously agreed.

Balances as at 14 December 2022

Lloyds Treasurers account      £51,947.93

Lloyds Instant account          £40,025.83

Nat West account                £80,000.00

Cambridge Building Society £70,000.00

**ii) To approve payment of accounts as previously advised:** It was resolved to approve payment of accounts, proposed by Councillor Hale, seconded by Councillor Witton and unanimously agreed.

Payee	Details	Net	VAT	Gross
Pear Technology	Maplink	90.00	18.00	108.00
Millbrook Skatepark	Grant	1000.00	0	1000.00
Green Stationery	Printer Ink	39.76	7.95	47.71
Eliot Hall	Hire of hall	184.00	0	184.00
K Partridge	Clerks expenses	27.40	0	27.40
Cornwall Council	Legal Fees	159.75	31.95	191.70
PMP	Parish magazine	194.92	0	194.92
BH Gardens	Ground maintenance	1790.00	358.00	2148.00

**iii) Approve Clerks hours from 26<sup>th</sup> November to 31<sup>st</sup> December 2022:** Clerks total hours of 50 at 10 per week for the 5 weeks to 31 December 2022 were agreed.

**iv) Resolve to close Nat West Account and move balance to an internet account with interest:** It was resolved to deposit a cheque for £80,000.00 into Lloyds, once cleared to deposit into Nationwide Building Society for 12 months at 3% interest. Proposed by Councillor Witton, seconded by Councillor Skelton and agreed.

**v) St Germans Recreation Ground Insurance:** Query received regarding Parish Council paying the insurance; clerk to ask for clarification.

#### **8.2023: Policy Documents:**

**i) Financial Regulations:** A separate policy document for Investment Strategy had been compiled by Councillor Witton, it was resolved to accept the document, proposed by Councillor Hodge, seconded by Councillor Elliott and agreed. Clerk to make necessary amendments to the Financial Regulations.

**ii) Standing Orders:** It was noted there are slight changes on the new model document, Clerk to make adjustments and forward to all Members.

It was agreed to look at Health and Safety Policy and Lone Working Policy; Councillor Hale will compile documents for discussion at the next meeting.

**9.2023: Burial Ground:** Councillor Chilton reported all was in order, however, a few of the headstones were sinking.

The yew tree will be collected and planted in the agreed area, Councillor Witton to arrange a working party.

#### **10.2023: Matters arising from previous decisions:**

**Request from Ms Young for back pay:** Councillors will look into this and take advice.

**11.2023: Neighbourhood Planning Survey:** Agreed to remove from agenda.

#### **12.2023: Playparks:**

**i) St Germans:** Councillor Elliott reported all was in order, he will carry on completing inspections.

**ii) Tideford:** Update from Councillor Hale and to approve appointment of contractor.

Councillor Hale reported 5 responses had been received in relation to the tender process. Concerns were raised at the amount to be paid upfront before work was started, however, necessary checks have been carried out. Following discussion it was resolved to appoint Earth Wrights as the contractor at a total cost of £81,863.00 including £13,644.00 VAT (which will be reclaimed). Proposed by Councillor Elliott, seconded by Councillor Hodge, 5 votes for, Councillors Pipe and Chilton abstained.

First cheque for £38,058.00 was raised, second cheque due 20<sup>th</sup> January for £11,250.00 was also agreed.

3<sup>rd</sup> payment of £29,820.00 will be due on 22<sup>nd</sup> February with the final payment of £2,735.00 on 7<sup>th</sup> April. Onsite installation will commence 20<sup>th</sup> February with handover at completion on 22<sup>nd</sup> March.

**13.2023: Defibrillators:** Councillor Hale reported there was no response from South West Ambulance Service to date.

**14.2023: Advertising for new clerk:** Councillor Skelton had forwarded advertisement to Clerk for placement in the Cornish Times at a cost of £229.00 plus £45.80 VAT; it had also been added to the PC website, CALC and South West Councils websites.

**15.2023: Nut Tree:** Councillor Witton will carry out.

**16.2023: Parish Councillor Reports:**

**i) Safe 38:** Councillor Hodge reported there was no update.

**ii) Traffic Consultation:** Councillor Witton reported there was no update.

**iii) Speed Watch:** Councillor Hodge reported there was no update.

**17.2023: Grant application from Tideford Cricket Club:** It was agreed to ask for more information before making any decision.

**18.2023: Renewal of contract with Bradley Harper and clarify relaying of slabs in millennium garden:**

It was resolved to accept quotation for 2023 from BH Gardens as per the quotation forwarded; proposed by Councillor Witton, seconded by Councillor Hale and agreed.

Clerk to clarify with regard to relaying of slabs in the millennium garden area.

**19.2023: Update in relation to a Mayor for Cornwall:** Vote on a Mayor referendum was defeated at County Hall; 74 local councils had called for a referendum which represented 57% of the voters in Cornwall.

**20.2023: Date of next Parish Council Meeting:** The next meeting will be held on Monday 30<sup>th</sup> January 2023 at Tideford RBL and will commence at 6.30pm with a 15 minute public forum, if required.

There being no further business to discuss the Chair closed the meeting at 7.55pm.