

**MINUTES OF THE ST GERMANS PARISH COUNCIL MEETING HELD ON MONDAY 27TH
FEBRUARY 2023 AT POLBATHIC HALL COMMENCING AT 6.30PM**

Present:

Tideford Ward: Councillor A Hodge (Vice Chair)
St Germans Ward: Councillors N Witton and R Elliott
Polbathic Ward: Councillor S Barnes
Bethany Ward: Councillors P Pipe (Chair) and P Chilton
Parish Clerk K Partridge
Representative of Tideford Cricket Club for the forum
1 member of the public for co-option to Polbathic Ward

Public Forum: Dr J Williams expressed an interest in being co-opted to the Parish Council for Polbathic Ward.

A representative from Tideford Cricket Club outlined their reasons for requesting a grant of £1000.00. This will be discussed later in the agenda.

41.2023 Apologies for absence (with valid reasons) were received from Councillors D Hale and B Skelton; apologies also received from County Councillor K Ewert.

42.2023: Declarations of interest relating to matters on the agenda: None.

43.2023: To approve minutes of the meeting held on Monday 30th January 2023: It was resolved the minutes be signed as a true record, proposed by Councillor Hodge, seconded by Councillor Elliott and agreed.

44.2023: Planning applications – to discuss the following applications:

PA23/00118, construction of off road parking at 3 Cuddenbeake Terrace, Quay Road, St Germans – no objections or comments.

PA23/00119, construction of off road parking at 4 Cuddenbeake Terrace, Quay Road, St Germans – no objections or comments.

PA23/01146, works to trees within a conservation area – removal of a copper beech tree at Western Cottage, St Germans (*application to be decided under delegated authority – for information purposes only*).

45.2023: Planning decisions:

PA22/04292, The Cottage, Perquite Farm, Trerulefoot – approved.

PA22/11337, 72 Lower Fairfield, St Germans – approved.

46.2023: Refurbishment of notice boards: To replace pin boards in all notice boards at a cost of approximately £300.00 – it was resolved to approve the work, proposed by

Councillor Witton, seconded by Councillor Hodge and agreed. A cheque will be presented at the next meeting.

47.2023: Grant application from Tideford Cricket Club: Application received requesting £1,000.00 – following discussion it was resolved to grant the total request amount, proposed by Councillor Hodge, seconded by Councillor Chilton and agreed.

48.2023: Relaying of slabs in millennium garden: Quotation received for various options, it was resolved to accept quotation from BH Gardens to lift and relay hazardous slabs at a cost of £200.00 + VAT, proposed by Councillor Hodge, seconded by Councillor Chilton and agreed.

49.2023: Renew contract for tree and hedge maintenance: It was resolved to continue with the current contractor for the coming year; a full review will be carried out for next year, proposed by Councillor Witton, seconded by Councillor Elliott and agreed.

50.2023: Finance:

i) To note and approve current financial position on all accounts: It was resolved to accept the information given by the clerk, proposed by Councillor Hodge, seconded by Councillor Barnes and unanimously agreed.

Balances of accounts as at 22 February 2023:

Lloyds Treasurers account	£45,866.25
Lloyds Instant account	£40,063.35
Cambridge Building Society	£70,239.53
Nat West	0

ii) To approve payments of accounts as previously advised: It was resolved to approve payment of accounts, proposed by Councillor Hodge, seconded by Councillor Barnes and unanimously agreed.

Payee	Details	Net	VAT	Total
Tindle Newspapers	Clerk advert	60.00	12.00	72.00
K Partridge	Clerks expenses	35.95	0	35.95
Cornwall Council	Legal fees	159.75	31.95	191.70
PMP	Parish magazine	176.62	0	176.62
A Cradick	Top soil	50.00	10.00	60.00

iii) To approve clerks hours from 29 January to 26 February 2023: Clerks total hours of 41 were agreed. Proposed by Councillor Elliott, seconded by Councillor Chilton.

iv) Update on moving investment to Nationwide Building Society: The application had been submitted, there was a wait of approximately 18 weeks for approval.

v) Year end audit: Clive Murphy had informed he had retired and was passing on his work to another company. Following discussion it was resolved to appoint K Partridge as the internal auditor, unless the new clerk has her own internal auditor; this would only take effect from the new financial year when the new clerk was in post. K Partridge to complete the year end audit for the financial year ending 31 March 2023. It was resolved to implement the above, proposed by Councillor Pipe, seconded by Councillor Barnes and agreed.

51.2023: Policy Documents: Amended and updated Standing Orders had been forward to all Councillors; it was resolved to adopt, proposed by Councillor Witton, seconded by Councillor Hodge and agreed.

52.2023: Burial Ground: Topsoil has been delivered to enable levelling in some areas. Councillor Chilton queried the charges, it was ascertained these had been increased during the last year. An up to date price list was given to Councillor Chilton.

53.2023: Matters arising from previous decisions:

i) Councillor Elliott reported the development at Polbathic had new signs stating Woodland Walk.

ii) **Phone Box:** Councillor Witton reported the refurbishment of the phone box was in hand, further details of cost will be reported at the next meeting.

54.2023: Playparks:

i) **St Germans:** Councillor Witton had completed checks and reported all was in order. The safety flooring requires cleaning, efforts to use a contractor were in hand. Councillor Elliott will complete the next inspection.

ii) **Tideford:** Councillor Hodge reported work was going well, there had been no reported issues with the closure of some spaces in the car park, further updates at the next meeting.

55.2023: Defibrillators: Nothing to report.

56.2023: Appointment of Clerk: Interviews had been carried out, offer of position was in hand. Councillor Witton will forward details to the clerk.

57.2023: Nut Tree: Councillor Witton will complete the next report.

58.2023: Parish Councillor Reports:

i) **Safe 38)** Councillor Hodge reported a meeting was held on 15 February; main points included – preparing a statement pledging the A38 is a priority regardless of Cornwall Council's devolution bill; no further information regarding Menheniot junction; safety is priority; there is £585.27 in the bank; the next meeting will be on 22 March at Tideford.

ii) **Traffic Consultation:** No update.

iii) **Speed Watch:** No update.

59.2023: Correspondence:

Enquiry received from a resident in Church Street, St Germans regarding overhanging trees. Not Parish Council responsibility, to inform the resident needs to contact Port Eliot Estate.

60.2023: Date of next Parish Council meeting: The next meeting will be held on Monday 27th March 2023 at Eliot Hall and will commence at 6.30pm with a 15 minute public forum, if required.

There being no further business to discuss the Chairman closed the meeting at 7.48pm.