

**MINUTES OF THE MEETING OF ST GERMANS PARISH COUNCIL HELD ON MONDAY 24TH APRIL 2023
AT THE TIDEFORD RBL HALL COMMENCING AT 6.30PM.**

Present:

Tideford Ward: Councillors. A Hodge (Vice Chairman) and D Hale
St Germans Ward: Councillors. N Witton, R Elliot and B Skelton
Polbathic Ward: Councillor J Williams and S Barnes
Bethany Ward: Councillors P Pipe (Chairman) and P Chilton

Also attending: J Hoskin (Parish Clerk) and K Partridge (outgoing Parish Clerk)

Public Forum: There were no members of the public present.

79.2023 Apologies for absence were received from Cornwall Councillor K Ewart.

80.2023 Declarations of Interest relating to matters on the agenda. None declared at this stage of the meeting.

81.2023 To approve the Minutes of the Parish Council Meeting held on Tuesday 27th March 2023. It was resolved the minutes of the meeting held on the 27th March 2023 be signed as a true and correct record, proposed by Cllr. Hodge, seconded by Cllr Hale and unanimously agreed.

82.2023 Report from Cornwall Councillor Kate Ewert. Councillor Ewart's report will be circulated to Councillors.

83.2023 Planning Applications – to discuss the following applications:-

- a) **PA23/01073 Gull Cottage, 2 Quay Road, St Germans – Alterations and extension to dwelling and associated works.** Support, proposed by Cllr Skelton, seconded by Cllr Barnes and agreed by the majority. Cllr Hodge abstained.
- b) **PA23/01672 Venture Filling Station, Polbathic – reserved matters application following outline approval PA19/08643 dated 8th March 2021 for a single dwellinghouse with integral garage (access, appearance, landscaping, layout and scale).** Support with the comments the parish council have noted the flood defence information provided with the application and feel flood proof doors are necessary to prevent any potential flooding and surface water run-off. Materials to be in-keeping with the surrounding local properties using local stone and slate. Proposed by Cllr Witton, seconded by Cllr Skelton and agreed by the majority. Cllr Hodge abstained.
- c) **PA23/02159 Furze Park, Trerulefoot – Two storey extension to existing cottage (resubmission of withdrawn application number PA22/08721).** Support with the recommendation that the Polperro ripple effect rendering is continued on the extension, the windows should match existing and anodised metal should be white UPVC. Proposed by Cllr Skelton, seconded by Cllr Barnes and agreed by the majority. Cllrs. Hodge and Williams abstained.
- d) **PA23/02389 The New Vicarage, 17 Quay Road, St Germans – Installation of solar panels to south, east and west roof slopes and replacement windows, doors and fascia's.** Support, proposed by Cllr Hale, seconded by Cllr Witton and agreed by the majority. Cllr Hodge abstained.

- e) **PA23/02559 Castle Air, Horningtops – Extension to Castle Air workshop / hanger and proposed store, with associated works.** Support, proposed by Cllr Skelton, seconded by Cllr Chilton and agreed by the majority. Cllr Hodge abstained.

84.2023 Planning decisions and reports:- Noted.

- a) **PA23/00146** Western Cottages, St Germans – work to trees within a conservation area (removal of a copper beech tree). Decision – not to make a TPO.

85.2023 Finance

- i. **To note and approve current financial position on all accounts – as forwarded.** Agreed to accept the information given. The bank balances were unavailable owing to the changeover of Clerk.
- ii. **Accounts for payment, to approve and authorise payments and note direct debits.** It was resolved to approve the payment of accounts, as presented other than the Cornwall Council legal fees account and the CALC membership renewal costs. The Clerk will seek confirmation of the work carried out by Cornwall Council and the calculation for the CALC membership. Proposed by Cllr Hodge, seconded by Cllr Elliot and unanimously agreed.

K Partridge	Expenses	£ 16.20		
Tideford Cricket Club	Grant (name of payee now confirmed)	£1000.00		
Cornwall Assoc Local Councils	Annual membership	£ 545.87	£91.4	£637.36
South West Councils	Membership renewal	£ 485.00	£97.00	£582.00
Parish Magazine	Printing April, March and Oct 22	£551.13		
Cornwall Council	Legal fees	£ 53.25	£10.65	£63.90
J Hoskin	Mileage expenses	£ 16.20		

A grant application from a yoga classes at the Elliot Hall was considered. It was resolved that the parish council pays the hall hire costs direct and requests an invoices for the first six months room hire. Should the group cease to hold yoga sessions for this length of time, a credit can be placed on the parish councils account. Proposed by Cllr Hale, seconded by Cllr Witton and unanimously agreed.

Direct Debit payments:

Tamar Accounting Clerks salary and PAYE as agreed.

Tamar Accounting Monthly Fees £20.00 £4.00 = £ 24.00

To approve the payment of additional clerks hours / holiday pay.

The council noted and agreed to pay the additional hours to Kathy Partridge (outgoing Clerk) for the work in completing the end of year accounts and audit.

Income:

Cornwall Council first precept payment £29,000.00

86.2023 Policy documents – update on the review of the Health & Safety and Lone Working Policies. Cllr Hale reported on this ongoing work. Item deferred.

87.2023 Burial ground. Cllr Chilton reported on a forthcoming burial. Reports of moles had been received. Cllr Hale offered to speak to the contractor about the grass cutting. The Clerk will update Pear Technology with information on burials since 2017.

88.2023 Matters arising from previous decisions, and any urgent matters (which cannot be voted on) at the discretion of the Chair.

- i. **Bethany sign** – the wooden directional sign was broken and needed to be fixed by Cormac.
- ii. **Citizens Advice** – information from Citizens Advice would be put on the parish council website and facebook page.
- iii. **King Charles III Coronation** – events were being held throughout the parish with a “plate to share” event at Bethany, live music and games at Polbathic, an open day and large screening of the coronation at the Tideford Royal British Legion and a celebration at St Germans Chapel. It was agreed to give a donation of £100 to each of the organised events at Bethany, Tideford and Polbathic . The organiser of the events at Polbathic to be confirmed by Cllr Williams.
- iv. **BHD Student** – A BHD student at Exeter University had expressed an interest in researching the St Germans Priory. It was agreed to invite them to come along to a parish council meeting.

89.2023 Play parks

- i. **St Germans – grass cutting. To approve the payment of insurance and rent.** Nothing to report. Councillors resolved to pay the rent of £400 but were not able to contribute towards insurance costs. An inspection of the trees had been carried out by Cornwall Tree Consultancy. The Chairman reminded the meeting that the parish council had no interest in this land.
- ii. **Tideford – to note the contents of the ROSPA report, as circulated.** Cllr Hale had looked at the ROSPA report, with no issues identified. The official opening of the new play area was being held on the 29th April 2023.
- iii. **Treland cleaning.** Item deferred; Cllr Hale was awaiting a second quote for the work required.

90.2023 Defibrillators – response from South West Ambulance, if received. Cllr Williams reported on the training offered by South West Ambulance and asked what training the parish required.

91.2023 Nut Tree. Cllr Witton will write the next report for the magazine.

92.2023 Parish Council report.

- i. **Safe 38 – Cllr Hodge** was unable to link into the last meeting.
- ii. **Speed Watch – update from Cllr Hodge.** Nothing to report. Cllr Witton advised of the forthcoming Air Quality teams meeting for Tideford to be held on the 3rd May 2023. Cllr Skelton spoke about the ongoing speeding concerns through Polbathic.

93.2023 Correspondence- to include any comments on the Cornwall Council Public Spaces Protection Order (alcohol consumption in designated public spaces) – proposed renewal of the current order for October 2023.

The Clerk will complete and return the CC Local Maintenance Agreement for the public rights of way trimming.

94.2023 Date of the next Parish Council meeting – the next meeting will be held on Monday, 22nd May 2023 at Polbathic Hall and will commence at 6.30pm with a 15 minute public forum, if required.

There being no further business the meeting closed at 8.10pm.

Dated

Signed