

**MINUTES OF THE MEETING OF ST GERMANS PARISH COUNCIL HELD ON MONDAY 22<sup>ND</sup> MAY 2023  
AT THE POLBATHIC HALL COMMENING AT 6.30PM**

**Present:**

**Tideford Ward:** Councillor. A Hodge.  
**St Germans Ward:** Councillor. R Elliot.  
**Polbathic Ward:** Councillor. S Barnes.  
**Bethany Ward:** Councillors. P Pipe and P Chilton.

**Also attending:** Mrs J Hoskin (Parish Clerk), K Partridge (outgoing Parish Clerk) and Julian True representing St Germans Recreation Field.

**Public Forum:** Cllr Pipe opened the meeting and invited Julian to address the council. Julian spoke about the management costs for the St Germans recreation field and the financial support received from the parish council in the past. Cllr Pipe asked Julian to put any requests into an email. (Julian left the meeting).

**95.2023 Election of Chairman and signing of the Chairmans Declaration of Acceptance of Office.**

It was proposed by Cllr Barnes, seconded by Cllr Chilton and unanimously agreed Cllr Pipe be elected as Chairman. There were no other nominations. Cllr Pipe accepted.

**96.2023 Election of Vice-Chairman.** It was proposed by Cllr Chilton, seconded by Cllr Elliot and unanimously agreed Cllr Hodge be elected Vice-Chairman. There were no other nominations. Cllr Hodge accepted.

**97.2023 Apologies for absence** were received from Cllrs. N Witton, J Williams, Hale and K Ewert (Cornwall Councillor).

**98.2023 Declarations of Interest relating to matters on the agenda.** Cllr Elliot declared an interest in Agenda Item 7b) planning application PA23/02988.

**99.2023 To approve the Minutes of the Parish Council Meeting held on Tuesday, 24<sup>th</sup> April 2023.**

The Minutes of the Meeting held on the 24<sup>th</sup> April 2023 were approved and signed by the Chairman following an amendment to item 89.2023 i) – paragraph deleted. Proposed by Cllr Barnes, seconded by Cllr Hodge.

**100.2023 Report from Cornwall Councillor Kate Ewart (circulated to Councillors).** The Cornwall Councillors report was noted. Councillors were disappointed Cllr Ewert was unable to attend the meeting.

**101.2023 Planning applications – to discuss the following applications:**

- a) **PA23/02909** 24 Fairfield, St Germans – Construction of new car parking hardstand to front garden with new drop kerb from highway and attached store and shed.  
**Support**, providing the highway authority are happy with the plans. Proposed by Cllr Hodge, seconded by Cllr Barnes and unanimously agreed.
- b) **PA23/02988** Caravan at Treboul Barns, St Germans – Listed Building Consent for barn conversion including change of use and associated external work without compliance with condition 4 of decision notice PA18/11525 dated 29/01/2019. Cllr Elliot declared an interest and left the meeting for this item. The council resolved to make **“No Comment”** on this application. Proposed Cllr Pipe, seconded by Cllr Hodge and unanimously agreed.

- c) **PA23/03541** Pendle, St Germans – Variation of design style of windows and doors. **Support**, proposed by Cllr Elliot, seconded by Cllr Barnes and unanimously agreed.

**102.2023 Planning decisions:** The council noted the following planning decisions.

- a) **PA23/01073** Gull Cottage, 2 Quay Road, St Germans – Alterations and extension to dwelling and associated works. Approved on the 16<sup>th</sup> May 2023.
- b) **PA23/02159** Furze Park, Trerulefoot – Two storey extension to existing cottage (resubmission of withdrawn application No. PA22/08721) – Approved on 16<sup>th</sup> May 2023.

**103.2023 Finance:**

- i. **To note and approve current financial position on all accounts.** The Chairman detailed the bank account balances. It was proposed by Cllr Chilton, seconded by Cllr Elliot and unanimously agreed these be accepted. The Clerk will produce a bank reconciliation once the accounts had been returned by the outgoing Clerk. Cllr Hodge will ask Cllr Witton to clarify the payments to the Elliot Hall.
- ii. **To approve and authorise the payment of accounts.** It was resolved to approve the payment of accounts, withholding the donation for the St Germans recreation ground, proposed by Cllr Elliot, seconded by Cllr Barnes and unanimously agreed.

Method	Payee	Details	Nett	Vat	Total
BACS	J Hoskin	Salary & HMRC	969.60		969.60
BACS	K Partridge (additional hrs)	Salary & HMRC	723.16		723.16
BACS	Tamar Accounting	Monthly fee	40.00	8.00	48.00
Direct debit	SSE	Street lighting	13.27	0.66	13.93
Cheque	Cornwall Council	Legal fees April 2023	165.20	33.04	198.24
Cheque	Parish Magazine Printing	One edition	176.62		176.62
Cheque	BH Gardens	Grass cutting Jan – May	1005.00	201.00	1206.00
Direct debit	BIFFA	Parish bin emptying 2023/2024	1794.50	358.90	2153.40
Cheque	Paula Rowe	Bethany coronation event	100.00		100.00
Cheque	Lesley Banyard	St Germans coronation event	81.35		81.35
Cheque	Tideford & St Germans RBL	Room hire	90.00		90.00

**Income:**

01.04.2023	Cornwall Council –	2127.38
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**104.2023 Accounts 2022/2023 - to approve the internal audited accounts and accounting statements (Agar Parts 1 and 2) for the 2022/2023 financial year.** Kathy Partridge reported the Internal Audit had been completed. The council approved parts 1 and 2 of the Accounting Statements and these were signed by the Chairman and Clerk. Proposed by Cllr Hodge, seconded by Cllr Chilton and unanimously agreed.

**105.2023 Policy documents – update and review of the Health & Safety and Lone Working Policies.** Item deferred.

**106.2023 Burial Ground – to note any matters requiring attention and approve any work required.** Cllr Chilton reported the council had received no further communication from an enquiry to purchase a burial plot. The contractor will be asked to pick up the grass cuttings. Some graves needed topping up with soil. It was proposed by Cllr Hodge, seconded by Cllr Pipe and unanimously agreed that 2 tonne of top soil be purchased from T Craddock for this purpose.

**107.2023 Matters arising from previous decisions, and any urgent matters (which cannot be voted on) at the discretion of the Chair).** It was noted the directional post at Bethany had not been replaced.

**108.2023 Play Parks:**

- i. **St Germans.** Cllr Elliot had carried out recent inspections and agreed to continue inspections for the next month. The council agreed to authorise the repair to the step at the cost of £60 plus Vat, this being a health and safety matter. Proposed by Cllr Elliot, seconded by Cllr Hodge and unanimously agreed.
- ii. **Tideford – to note the contents of the ROSPA report, as circulated.** Cllr Hodge had no matters to report and offered to carry out forthcoming inspections. Cllrs. Pipe and Chilton has attended the opening event.
- iii. **Treland cleaning – to consider the quotes received and appoint a contractor.** Costs for cleaning were not available at this meeting.

**109.2023 Recreation Ground – grass cutting and insurance.** Cllr Pipe spoke about the importance of the recreation ground for the youngsters of the village. It was agreed to pay a “one off “payment of £200 towards the cost of the insurance in addition to £400 towards the rent of the field. To be reviewed again in 2024. Proposed by Cllr Pipe, seconded by Cllr Chilton and agreed by the majority. Cllr Hodge voted against this decision.

**110.2023 Defibrillators – to confirm the requirements for defibrillator training and dates / venues.** Item deferred. It was noted that Cllr Williams was awaiting confirmation on the training requirements.

**111.2023 Nut Tree – report for the parish magazine.** Cllr Pipe offered to write the report.

**112.2023 Parish Councillor reports:**

- i. **Safe 38** – Cllr Hodge reported the proposed safety measures had been put on hold from 2025 to 2030. Speed cameras were being requested along with a pedestrian crossing.
- ii. **Speed Watch** – Cllr Hodge had nothing to report from Speed Watch. He had attended the Tamar Toll Action Group meeting and outlined the 1957 Tamar Bridge Act that introduced the tolls. A discussion was held about the tolls and the ferry income, how the tolls were removed from the Severn Bridge and could something be done to support Cornish residents having to travel over the bridge for medical treatment.
- iii. **Polbathic signs** – Cllr Elliot reported the vehicle activated signs were not working and the route of the road sweeper was noted.

**113.2023 Correspondence.** Noted.

**114.2023 Date of the next Parish Council meeting** - the next meeting will be held on Monday, 26<sup>th</sup> June 2023 at the Elliot Hall, St Germans and will commence at 6.30pm with a 15 minutes public forum, if required.

There being no further business the meeting closed at 8.08pm.

Dated

Signed