

**MINUTES OF THE MEETING OF ST GERMANS PARISH COUNCIL HELD ON MONDAY 26<sup>TH</sup> JUNE 2023  
AT THE ELLOT HALL, ST GERMANS AT 6.30PM.**

**Present:**

**Tideford Ward:** Councillor A Hodge  
**St Germans Ward:** Councillor R Elliot, B Skelton, N Witton.  
**Polbathic Ward:** Councillor S Barnes.  
**Bethany Ward:** Councillor P Pipe, P Chilton.

**Also attending:** Mrs J Hoskin (Parish Clerk)  
Cornwall Councillor Kate Ewert.

**Public Forum:** There were no members of the public present.

**1.. Apologies for absence** were received from Cllr D Hale.

**Absent** – Cllr J Williams.

**2. Declarations of interest relating to matters on the agenda.** Councillors Skelton and Elliot declared an interest on Agenda Item 6a) planning application PA23/03844.

**3. Appointment of sub-committees and representatives to outside bodies.** The Chairman asked Councillors to stand on the following committees for the 2023/2024 council year. Councillors were elected as follows, proposed by Cllr Hodge, seconded by Cllr Elliot and unanimously agreed. The Chairman stated that Councillors unable to attend could opt onto additional committees, if they wished to do so.

- a) **Finance & General Purposes** – Councillors Witton, Elliot and Skelton.
- b) **Burial Ground** – Councillors Chilton, Elliot and Barnes.
- c) **Play Parks St Germans and Tideford** – Councillors Hodge, Elliot, Witton and Skelton.  
Councillor Hale to assist with Tideford and Councillor Williams to assist with St Germans.
- d) **Employment** – Councillors Skelton, Witton, Pipe, Chilton, Hodge, Barnes.
- e) **Data Protection and Technology** – Councillors Elliot, Hodge and Witton.
- f) **Emergency Plan** – No Committee required. All Councillors, if needed for an emergency situation.
- g) **SARS (Saltash Area Road Safety)** – Councillors Chilton, Hodge and Barnes.
- h) **Nut Tree** – Councillors Pipe, Williams, Witton and Parish Clerk.
- i) **Community Area Partnership (previously Community Network)** – Councillors Hodge and Witton.
- j) **Rame Cluster** – Councillors Hodge, Pipe.
- k) **Transport user groups** – Councillors Hodge, Skelton and Barnes.
- l) **Port Elliot working group** – All Councillors.
- m) **Tideford Air Quality working group** – Councillors Hodge, Witton, Barnes.
- n) **To decide if committees are required for Planning, Climate Change and the Neighbourhood Development Plan.** No committee required.

**4. To approve the Minutes of the Parish Council Meeting held on Tuesday, 22<sup>nd</sup> May 2023.** The minutes of the meeting held on the 22<sup>nd</sup> May 2023 were approved by the majority and signed by the Chairman. Proposed by Cllr Elliot, seconded by Cllr Hodge. Cllrs. Skelton and Witton abstained.

**5. Report from Cornwall Councillor Kate Ewert (circulated to Councillors).** Cllr Ewert addressed her report. She spoke about the “Dark Skies” project to switch off street lighting from Midnight to 5.00am except in high crime or built-up areas. Road safety lighting would stay on.

Cllr Barnes asked if the street light could be reinstated back into the car park at Polbathic. Cllr Ewert reported on the first of the newly formed Community Area Partnership meetings, replacing the previous Community Network Areas and now consisting of 11 Cornwall Councillors and 29 parish and town councils. A working group was being formed to look at bids for the Levelling Up funding.

Cllr Ewert also spoke about “No Mow May”, the Rame Peninsula Public Transport Group meeting she had attend along with Cllr Hodge. The re-fit of the Plym ferry was now completed.

Councillors mentioned the need for the road sweeper at Sunnyside, Polbathic and the impact on local businesses during the Polbathic re-surfacing road works.

(Cllr Ewert left the meeting at 7.05pm)

#### 6. Planning applications – to discuss the following applications:-

- a) **PA23/03884 Land adjacent to Polbathic Village Hall, Polbathic – Erection of 2 storey dwelling.** Object – the proposal is considered over development, too high and too imposing on the AONB/SSSI area. There was a considerable amount of glass that would produce a reflection of the sun, and no indication that local natural materials would be used. The access on a blind corner was not suitable safety reasons. Proposed Cllr Witton, seconded Cllr Hodge and agreed by the majority. Cllr Pipe supported the proposals for the building but not the access.

#### 7. Planning decisions and report: Councillors noted the planning decisions.

- a) **PA23/02159** Furze Park, Bethany – Two storey extension to existing cottage (resubmission of withdrawn application PA22/08721) – **Approved.**
- b) **PA23/03541** Pendle, St Germans – Variation to design style of windows and doors – **Approved**
- c) **PA23/02389** The New Vicarage, 17 Quay Road, St Germans – Installation of solar panels – **Approved.**
- d) **Planning matters** – It was noted that a public consultation event was being held on the 28<sup>th</sup> June 2023 from 6.30pm to 8.30pm at the Elliot Hall where plans would be on view for proposed commercial development on land behind Trerulefoot Filling Station. The meeting had been organised by the landowner. The parish council had not been contacted directly but had seen a poster on the notice board.

#### 8. Finance:

- i. **To note and approve the current financial position on all accounts.** Bank account balances were available.
- ii. **To approve and authorise the payment of accounts, as circulated.** It was resolved to approve the payment of accounts. Proposed by Cllr Hodge, seconded by Cllr Skelton and unanimously agreed.

Method	Payee	Details	Nett	Vat	Total
BACS	J Hoskin	Salary & HMRC			
BACS	K Partridge (additional hrs)	Salary & HMRC			
BACS	Tamar Accounting	Monthly fee	40.00	8.00	48.00
Cheque	Tideford& St Germans RBL	Kings Coronations BBQ	100.00		100.00
Cheque	Cornwall Council	Tideford lease (Landlord)	1162.50	232.50	1395.00
Cheque	Cornwall Council Feb 23	Legal fees Tideford lease	165.20	33.04	198.24

Cheque	Cornwall Council March 23	Legal fees Tideford lease	159.75	31.95	191.70
Cheque	Parish Magazine Printing	One edition	176.62		176.62
Cheque	BH Gardens	Grass cutting May – June	1335.00	267.00	1602.00
Cheque	St Germans Rec Field	Donation	600.00		600.00
Cheque		Repairs to notice boards	302.00	60.4	362.40
Cheque	St Germans Transport Grp	Advertising	205.00		205.00
Cheque	J Hoskin	Clerks expenses	26.70		26.70
Direct Debit	SSE	Tideford street lighting	13.27	0.66	13.93

#### Income

15.05.2023	FD Hall F/Directors re: M Pengelly	£525.00
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- iii. **Update on the Nationwide application.** The clerk will continue the process for the Nationwide application.

#### 9. Policy documents – update on the review of the Health & Safety and Lone Working Policies.

Nothing to report, item deferred.

#### 10. Burial Ground – to note any matters requiring attention and approve any work required.

Cllr Chilton had cleaned the area around the entrance gates. The soil had been delivered ready to top up the sunken graves.

#### 11. Matters arising from previous decisions, and any urgent matters (which cannot be voted on) at the discretion of the Chairman.

- i. **Parish Council phone.** The Clerk was asked to update the voicemail message on the parish council phone.

#### 12. Playparks – to identify and approve any matters requiring attention.

- i. **St Germans.** Cllr Witton explained that further work was required to the step and this had increased the cost approved at the last meeting. The work would now cost £150 plus Vat. It was proposed by Cllr Witton, seconded by Cllr Pipe and unanimously agreed to accept this price and authorise the work be completed. Cllr Elliot offered to carry out inspections for the next month.
- ii. **Tideford – update on the lease and approve the payment of fees – Cllr Hodge** reported the park was well used with no issues identified. Cllr Hodge offered to carry out the inspections during July and Cllr Skelton will cover the August period.
- iii. **Treland cleaning update. Lease of freehold of land.** Cllr Witton reported the cost of cleaning the equipment was in the region of £2,000. It was agreed further quotes and different options be considered.  
Councillors unanimously agreed to accept the quotation of £250 plus vat to have the trees adjacent to the phone box trimmed. Proposed by Cllr Witton, seconded by Cllr Skelton. Cllr Witton reported on his enquiries with Cornwall Council to transfer the land into the ownership of the parish council under the Community Asset Transfer Scheme. Further information should be available for the next meeting.

#### 13. Recreation ground – grass cutting and any other matters requiring attention.

The Clerk will follow up a request for a copy of the committee's insurance.

**14. Defibrillators – to confirm the requirements for defibrillator training and dates / venues.**

Nothing to report.

**15. Nut Tree – report for the parish magazine.** The Clerk will submit a report for the next edition of the Nut Tree.

**16. Treland of Lowerton Woods – report from Cllr Witton.** Discussed under Item 12 iii) of this meeting.

**17. Questions to the Transport User Group.** The Chairman asked Councillors to submit any questions prior to the meeting being held on the 4<sup>th</sup> July 2023. Integrated transport links with Rame were mentioned along with the need for more parking spaces at St Germans and options for this.

**18. Parish Councillor reports:**

- i. **Safe A38 – Cllr Hodge** reported a short-term solution was needed to address the A38 until the proposed works were carried out. Safe A38 were having a stand at the forthcoming Saltash regatta on the 20<sup>th</sup> July. On the same day a Tamar Tag protest march was being held across the Tamar bridge.
- ii. **Speed Watch – Cllr Hodge.** Nothing to report.

**19. Correspondence – to be noted. CALC training dates.** Noted.

Councillors supported the decision by Landrake & St Erney Parish Council that the proposed location for a new 5g mast was not suitable, but they were not against the principle of a mast in the area.

**20. Date of the next Parish Council meeting –** The next meeting will be held on Monday, 31<sup>st</sup> July 2023 at the Tideford RBL Hall and will commence at 6.30pm with 15 minutes public forum, if required.

**21. To close the Meeting.** There being no further business the meeting closed at 8.20pm.

Dated.

Signed.