

MINUTES OF THE MEETING OF ST GERMANS PARISH COUNCIL HELD ON MONDAY 31ST JULY 2023 AT THE TIDEFORD BRITISH LEGION HALL AT 6.30PM.

Present:

Tideford Ward: Councillor A Hodge.
St Germans Ward: Councillors R Elliot, B Skelton, N Witton.
Polbathic Ward: Councillors S Barnes, J Williams.
Bethany Ward: Councillors. P Pipe, P Chilton.

Also attending: Mrs J Hoskin (Parish Clerk).
Cornwall Councillor K Ewert.
Three members of the public.

Public Forum: The Chairman opened the meeting and invited the members of the public to address the council, if they so wished. One local resident spoke about the Safe A39 campaign and outlined her concerns about the parking and speed of traffic along Church Road, Tideford. Cornwall Councillor Kate Ewert reported a traffic speed survey had been carried out and did not identify vehicles travelling at too high a speed along this road. Cllr Witton offered to speak to an officer at Cormac about a feasibility survey. Some residents were cautious about leaving their vehicles in the car park with no CCTV cameras.

Issues raised about the condition of the path between Polbathic and Trerulefoot were discussed and recorded under Items 4 and 15 of this meeting.

1.. Apologies for absence. None.

2. Declarations of Interest relating to matters on the agenda. None declared at this stage of the meeting.

3. To approve the minutes of the Parish Council meeting held on Monday, 26th June 2023. The minutes of the meeting held on the 26th June 2023 were approved and signed by the Chairman. Proposed by Cllr Witton, seconded by Cllr Chilton and agreed by those who attended noting the one amendment that Cllr Williams had sent her apologies.

4. Report from Cornwall Councillor Kate Ewert (circulated to Councillors). Councillors had noted the report. Cllr Ewert's reports will be forwarded by the Clerk in a pdf format. Cllr Ewert reported the Transport Minister was meeting with the CC Portfolio Holder for transport in August 2023 to discuss options for the A38 in the interim period until the Safe A38 planned works were completed. The new household waste collections will start in April 2024 with a weekly collection of food waste and fortnightly collections of black bag rubbish and recycling.

A risk assessment had been requested for the proposed "dark skies" project.

Cllr Ewert had been contacted by a local resident who had approached Cormac to carry out repairs to the footpath between Polbathic and Trerulefoot. Councillors noted the cause of the damage to the path, the amount the path was used and the possibility of pedestrians using it more if it was repaired. The resident was present at the meeting and offered to forward her response from Cormac. Cllr Witton mentioned the changes to the white lines at the Polbathic junctions following the resurfacing work.

Cllr Ewert left the meeting at 7.55pm.

5. Planning applications – to discuss the following applications.

- a) **PA23/04755 and PA23/04756 (Listed building consent and full planning) Little Trethuan, Church Road, Tideford – Proposed extensions and alterations.** Support, proposed by Cllr Hodge, seconded by Cllr Skelton and unanimously agreed.

- b) **PA23/05436 Nut Tree Hill Holiday Carriages, Haparanda Station, St Germans – Works to trees in a conservation area (TCA). Remove ash ref 6280, 6277, 6272, 6283 & 6284 (as tree survey).** Councillors noted the information in this application. No comments required.

- c) **PA23/05709 East Iron Works, Polbathic – Application for non-material amendment to PA21/10521 for reserved matters application for the construction of 19 dwellings and landscaping following outline approval PA17/12198, namely Units 1, 6-13**
 - 1) Now timber frame
 - 2) Steps and railings to the front of units
 - 3) Reduction in width due to timber frame
 - 4) Decking added to the rear
 - 5) Revised internal layout
 - 6) Cladding first floor changed to plank but same colour
 - 7) Air source pump added to rear elevations
 - 8) Photo-voltaic panels added to elevations
 - 9) Removal of hyped roofs on units 1, 5 and 6.
 - 10) Reduction of rear garden amenity space
 - 11) Alterations to the site post drainage design
 - 12) Update schedule of materials.

The council, by the majority, agreed to support the proposals, noting the colour of the cladding had changed and should be grey to match the roof. A noise survey should be provided for the 16 air source heat pumps. Reassurance was needed to confirm the disposal of surface water given the diverted gully / culvert, as shown, appeared inadequate to deal with the quantity of water it was required to dispose of. Proposed by Cllr Witton, seconded by Cllr Barnes. Cllr Williams did not support this decision.

6. Planning decisions and reports. Councillors noted the planning decisions.

- a) **PA23/02909** 24 Fairfield, St Germans – Construction of new car parking hardstand to front garden with new drop kerb from highway and attached store and shed – **Approved.**
- b) **PA23/02988** Caravan at Treboul Barns, St Germans – Listed Building Consent for barn conversion including change of use and associated external work without compliance with condition 4 of decision notice PA18/11525 dated 29/01/2019 – **Approved.**
- c) **PA23/03541** Pendle, St Germans – Variation of design style of windows and doors – **Approved.**

- d) **Planning Matters** – Cllr Witton had attended the public meeting at the Eliot Hall on the 28th June 2023 where plans for a commercial development on land behind the Trerulefoot Filling Station were displayed. The meeting was organised by the landowner. Diagrams were available should councillors wish to see them. A planning application had not yet been submitted.

7. Finance:

- i. **to note and approve current financial position on all accounts.** Bank account balances up to June 2023 were noted. The clerk will circulate bank reconciliations to Councillors upon

receipt of the bank statement. The clerk was emptying the post box every Friday. Cllr Barnes will check the post box if the Clerk is unable to do so.

- ii. **to approve and authorise the payment of accounts, as circulated.** It was proposed by Cllr Elliot, seconded by Cllr Chilton and unanimously agreed to accounts be accepted and paid.

Method	Payee	Details	Nett	Vat	Total
BACS	J Hoskin	Salary & HMRC	937.28		937.28
BACS	Tamar Accounting	Monthly fee	20.00	4.00	20.00
Cheque	Western Web	Annual renewal	80.00	16.00	96.00
Cheque	Cornwall Council May /June	Legal fees Tideford lease	365.80	73.16	438.96
Cheque	Parish Magazine Printing	One edition	176.62		176.62
Cheque	J Hoskin	Clerks expenses			58.85

- iii. **update on the Nationwide application.** The clerk will contact Nationwide to follow up the application to open an account.

- iv. **Finance Meeting** - A date will be arranged for a finance meeting in September.

8. Policy documents – update on the review of the Health & Safety and Lone Working Policies. The Clerk offered to obtain templates of these documents and send to Cllrs. Hodge and Skelton.

9. Burial Ground – to note any matters requiring attention and approve any work required. To consider costs to raise and level the sunken memorial stones. Cllr Chilton had obtained costs from a Monumental Mason who could lift and re-set the sunken memorial stones. It was proposed by Cllr Witton, seconded by Cllr Barnes and agreed by the majority that a budget up to £800 be approved to carry out this work. Cllr Elliot abstained. It was noted the rubbish bin at the cemetery had been moved and the watering can had gone.

10. Playparks – to identify and approve any matters requiring attention. The Clerk will provide inspections forms to Councillors.

- i. **St Germans** – the step had been repaired. Cllr Hodge had investigated the costs to hire a pressure washer and source a water supply. Further information to be obtained. It was agreed any cleaning work be deferred until after the school summer holidays. Cllr Witton to complete the next inspections.

- ii. **Tideford – and update on the lease.** Cllr Hodge along with the Clerk had spoken to the Cornwall Council legal department. The original forms had been located but were not outlined in colour. Cllr Hodge had obtained a new set of forms which had been signed by himself and Cllr Pipe prior to the start of this meeting. Cllr Hodge will return them to Cornwall Council. Cllr Hodge to carry out forthcoming inspections.

- iii. **Treland cleaning update. Lease for freehold of land.** Cllr Witton had nothing to report but would continue to write.

11. Recreation Ground – grass cutting and any other matters requiring attention. Nothing to report. Mr Julian True will be reminded to submit a copy of their insurance renewal documents.

12. Defibrillators – to confirm the requirements for defibrillator training. Appointment of person to carry out regular checks. Cllr Williams reported there was no specific requirements for

defibrillator training and the defibrillator units did not have to be registered. Cllr Williams was happy to organise defibrillator training alongside a basic first aid course. It was agreed to hold a session during the school half term holiday in October 2023 when children could also attend. Cllr Williams to organise the training and advertising. Councillors were asked to monitor and check the defibrillators in their own parish wards.

- 13. Nut Tree – report for the next parish magazine.** The Chairman had circulated information that Landrake had expressed an interest in submitting articles in the Nut Tree magazine, stating the committee had no objections to this.
- 14. To discuss Cornwall Councils proposal for “Dark Skies” and switching off street lights from midnight to 5.00am.** Nothing more to report. Discussed under item 4 of this meeting by Cornwall Councillor Ewert.
- 15. Pavement adjacent to A378 Polbathic to Trerulefoot – to decide what action needs to be taken about the overgrown vegetation along this path.** Discussed under item 4 of this meeting. It was suggested local businesses be approached to financially support the costs to repair the path. It was hoped Cormac may be able to do some work in the future.
- 16. Overgrown hedges around the parish – to note work required by landowners / tenants.** The Clerk had sent a draft letter to Cllr Witton that could be used to remind landowners / tenants of their responsibility to trim boundary hedges. It was agreed the initial letter be sent, followed by a reminder one month later and then a referral to Cormac should not action be taken.
- 17. Citizens Advice Bureau – to promote the CAB as required.** It was noted that a local CAB contact was based in Polbathic. Any Information could be placed on the parish council website.
- 18. CC Levelling Up Fund – application, information, and the Community Area Partnership (CAP).** Councillors noted the funding (part of the Good Growth Fund) and the 1.7 million for the Rame Peninsula area. Projects were suggested but the parish council were not in the position to put together a bid at this time. Applications for other areas were being circulated to the CAP area councils to comment, should they wish to do so.
- 19. Questions to the Transport User Group.** Cllrs. Hodge, Barnes and Skelton gave a report of the meeting.
- 20. Parish Councillor reports:**
 - i. Safe A38 – Cllr Hodge** reported on the recent meeting that agreed to send a letter to the MP to peruse the timescale for the planned works. This was also a subject for the next CAP meeting in September.
 - ii. Speed watch – Cllr Hodge.** Nothing to report. Agreed to remove this item from the agenda.
- 21. Correspondence.** Noted. A letter of thanks had been received from Tideford Cricket Club thanking the parish council for their recent donation. Correspondence was noted in relation to noise complaints from the Eliot Arms public house in St Germans. This was a matter for the Cornwall Council Environment officer.
- 22. Matters arising from previous decisions, and any other urgent matters (which cannot be voted on) at this discretion of the Chair.** None.

23. Date of the next meeting. Monday, 21st August 2023 at Polbathic.

Items for the agenda to include:-

- a) the Insurance renewal and review (September finance meeting).
- b) the sign post at Bethany
- c) the approve costs to refurbish the telephone box adjacent to St Germans play park.

24. To close the meeting. There being no further business the meeting closed at 8.30pm.