

MINUTES OF THE MEETING OF ST GERMANS PARISH COUNCIL HELD ON MONDAY 27TH NOVEMBER 2023 AT THE POLBATHIC HALL AT 6.30PM.

Present:

Tideford Ward: Councillor A Hodge.
St Germans Ward: Councillors N Witton, B Skelton
Polbathic Ward: Councillors S Barnes.
Bethany Ward: Councillors P Pipe (Chair), P Chilton.

Also attending: Mrs J Hoskin (Parish Clerk)

Public Forum: There were no members of the public present.

1.. Apologies for absence were received and accepted from Cllrs. R Elliot, Cllr K Ewert (Cornwall Council).

2. Declarations of Interest relating to matters on the agenda. None declared at this stage of the meeting.

3. To approve the minutes of the parish council meeting held on Monday, 30th October 2023. The minutes of the meeting held on the 30th October 2023 were approved and signed by the Chairman following an amendment to Item 11; proposed by Cllr Hodge, seconded by Cllr Barnes and unanimously agreed.

4. Report from Cornwall Councillor Kate Ewert. Cllr Ewert was unable to attend the meeting.

5. Planning applications – to discuss the following application.

a) **PA23/08918 Pathada Farm, Menheniot – Conversion of a former mill building (barn 1) into a single unit of residential accommodation with adjoining annexe and re-use of a traditional outbuilding (barn 2) for general domestic purposes (Menheniot parish).**

Following a discussion about environmental issues, surface water drainage and the absence of bird boxes the council by the majority resolved to support this application. Proposed by Cllr Witton, seconded by Cllr Barnes. Cllr Hodge abstained.

b) **PA23/09392 2 West End Cottages, St Germans – Works to trees in a conservation area (CA), works include remove sycamore (1) and carry out crown reduction to magnolia (2). The trees are affecting the BT connection and the sycamore is also overhanging electrical wires.** Councillors noted the work had already started so made no comment on this application.

6. Planning decisions and reports to be noted.

a) **PA23/06998** 2 The Gatehouse, Port Eliot Estate – Retrospective listed building consent for three ventilation holes through an internal wall to an internal courtyard – **Approved.**

b) **PA23/07676** Fairfield, Trerulefoot – Certificate of lawfulness for existing use. Residential dwelling without condition imposed by planning permission S/87/01154/0, S/88/00433/F or PA21/01494. **Granted (CAADS, PIPS and Lus only).**

c) It was noted that windows had been changed at “The Forge” in Fore Street, St Germans and this was within a conservation area.

7. Finance.

- I. **to note and approve current financial position on all accounts.** The Clerk had completed the bank reconciliation.
- II. **to approve and authorise the payment of accounts, as circulated.** It was proposed by Cllr Barnes, seconded by Cllr Hodge and unanimously agreed the accounts be approved and paid.

Method	Payee	Details	Nett	Vat	Total
BACS	J Hoskin	Salary & HMRC	1016.30		1016.30
BACS	Tamar Accounting	Monthly fee	20.00	4.00	24.00
Cheque	Parish Magazine Printing	Nov & Dec editions	427.71		427.71
Cheque	Tideford & St Germas RBL	Hire of room – Tideford	30.00		30.00
Cheque	Pear Technology	Support until 30.11.24	90.00	18.00	108.00
Cheque	South West Play - Tideford	50% of repair work costs	217.50	43.50	261.00
Cheque	J Hoskin	Expenses	31.55		31.55
Direct Debit	SSE - October	Tideford street lighting	13.27	0.66	13.93

The Clerk will contact Pear Technology for an update on the work being carried.

- III. **update on the Nationwide application.** The Clerk was awaiting confirmation of the new account number.

8. Policy documents – to receive and approve the updated draft of the Lone Working Policy.

Cllr Hodge will make the final amendments and forward to the Clerk.

9. Burial Ground – to receive an update on the work at the burial ground. Cllr Chilton reported the appearance of the site was looking much better having increased the grass cutting schedule. A note will be published in the Nut Tree reminding people of the burial regulations that ornaments, solar lights, glass jars and artificial flowers were not permitted and could be removed. Work had started on trimming the boundary hedge and the wild flower area was to be cut. Cllrs Chilton and Witton to approve the colour of the stain to treat the wooden shelter.

10. Play Parks – to identify and approve any matters requiring attention.

i) **St Germans.** Cllr Witton reported on recent inspections. The cleaning had been completed with some moss treatment to be carried out in the Spring.

ii) **Tideford – to report on the completion of the lease.** No matters reported. Cllr Hodge agreed to carry out forthcoming inspections until the rope repair had been completed.

iii) **Treland cleaning update. Lease or freehold of land.** Cllr Witton was authorised to agree a compensation with the local resident who had provided the water for the cleaning.

11. Nut Tree – report for the next parish magazine. It was noted that the editor of the Nut Tree was leaving and it was felt a committee meeting should be held to establish who would continue in this role.

12. Matters arising from previous decisions, and any urgent matters (which cannot be voted on) at the discretion of the chair.

CAP - Cllr Witton had attended the virtual meeting on the 22nd November organised by the Chairman of Menheniot Parish Council raising issues about the economic development in South East Cornwall. The Cornwall Council Economic Development Officer will be invited to attend the next CAP meeting.

Meetings – Cllr Pike suggested the number of meetings held at Polbathic in the winter months be reduced given the location and parking arrangements at this venue.

13. Parish Council vacancies – co-option to fill the vacancy (Tideford Ward). To receive the resignation of Cllr J Williams (Polbathic Ward). The council had the following vacancies, Tideford Ward 1, Polbathic Ward 1, St Germans Ward 2. There were no vacancies for the Bethany Ward.

14. Bethany Chapel – future of the building. Update if available. Nothing to report. The question was asked as to the possible value of the building if the covenants remained.

15. Directional sign at Bethany – response from Cormac. It was suggested the parish council look at costs to replace the sign if Cormac were unable to do so, or apply to the Community Area Partnership Highway Scheme.

16. Parish Council reports

i) **Safe A38 – Cllr Hodge** was unable to attend the last meeting. The date of the next meeting was the 15th December.

17. Correspondence – to be noted. Circulated and noted.

18. Date of the next Parish Council meeting – the next meeting will be held on Monday, 18th December 2023 at the Eliot Hall, St Germans and will commence at 6.30pm with 15 minutes public forum, if required.

19. To close the meeting. There being no further business the meeting closed at 7.35pm

Dated.

Signed.