

**MINUTES OF THE MEETING OF ST GERMANS PARISH COUNCIL HELD ON MONDAY 26<sup>TH</sup> FEBRUARY 2024 AT POLBATHIC HALL AT 6.30PM.**

**Present:**

**Tideford Ward:** Councillor. A Hodge.  
**St Germans Ward:** Councillors. N Witton, B Skelton, R Elliot.  
**Polbathic Ward:** Councillor. S Barnes.  
**Bethany Ward:** Councillors. P Pipe (Chair), P Chilton

**Also attending:** Mrs J Hoskin (Parish Clerk)

**Public Forum:** There were no members of the public present.

**1.. Apologies for absence.** Cllr. K Ewert (Cornwall Councillor).

**2. Declarations of Interest.** Cllrs. Barnes and Witton declared an interest on agenda item 5b) planning application PA24/00784.

**3. To approve the Minutes of the Parish Council Meeting held on Monday, 29<sup>th</sup> January 2024.** The minutes of the meeting held on the 29<sup>th</sup> January 2024 were approved and signed by the Chairman Proposed by Cllr Elliott, seconded by Cllr Hodge and agreed by those who attended.

**4. Report from Cornwall Councillor Kate Ewert.** No report presented at this meeting.

**5. Planning applications – to discuss the following applications:**

- a) **PA24/00995 Causeway Cottage, Fore Street, St Germans – Roof covering and associated roof accessories replacement. Addition of secondary glazing to front elevation.** Support providing natural slate tiles are used for hanging and not cladding on the vertical walls.
- b) **PA24/00784 1 Tiddy Close, St Germans – Proposed extension to front of bungalow.** Cllrs. Barnes and Witton declared an interest and left the meeting for this item. Support, proposed by Cllr Elliott, seconded by Cllr Chilton and unanimously agreed.
- c) **PA23/10024 Marae Barn, St Germans – Conversion of outbuilding to annex together with extension.** Object and request this application is called into the Cornwall Council planning committee for a decision.

**6. Planning decisions and reports to be noted:**

- a) **PA23/10284 Trees along the B3249 Port Eliot Estate, St Germans – Works to trees within a conservation area (TCA) – removal of 11 x Ash, 1 x Elm, 1 x Sycamore and works to 5 x trees as noted in works schedule. Decided not to make a TPO.**
- b) **PA23/10024 Marae Barn, St Germans – Conversion of outbuilding to annex together with extension. Awaiting decision**
- c) **PA24/00007 3 Cuddenbeake Terrace, Quay Road, St Germans, Revised householder planning application for 1 off-road parking space (following refused application PA23/00118). Awaiting decision.**

- d) **PA24/00490 Lynher House, St Germans** – Proposed snooker room over existing garage. Awaiting decision.

**7. Finance:**

- i. **To note and approve current financial position on all accounts.** The bank reconciliation was circulated by the Clerk and bank account balances confirmed by the Chairman.
- ii. **To approve and authorise the payment of accounts, as circulated.** It was proposed by Cllr Hodge, seconded by Cllr Elliott and unanimously agreed the accounts be paid.

Method	Payee	Details	Nett	Vat	Total
BACS	J Hoskin & HMRC	Salary & PAYE Jan 2024	1035.41		1035.41
BACS	Tamar Accounting	Monthly fee	20.00	4.00	24.00
Cheque	Polbathic Recreation Room	Room hire 2023 & Feb 24	105.00		105.00
Cheque	H G Stacey Ltd	Burial ground work	800.00	160.00	960.00
Cheque	Cornwall Council	Legal fees January 2024	3.00		3.00

**8. Burial Ground – to receive an update on the work at the burial ground, a report from the burial committee and to discuss the additional funding required to complete the raising and levelling of plots / memorial stones.** Following a discussion, it was agreed to revisit the work required after the increase in cutting had further reduced the height of the grass when the positioning of the memorials could be reassessed.

Cllr Elliott offered to deal with a letter received from the District Valuation Office.

Enquiries will be made with Pear Technology on updating digital records.

**9. Grass cutting – to note the current contractors will continue.** Noted.

**10. Nut Tree – report for the next parish magazine.** Cllr Pipe to write the next report.

**11. Parish Council Vacancies – co-option to fill the vacancies on the following parish wards:- Tideford (2).Polbathic (1) and St Germans (1).** Notices were distributed for the notice boards. The vacancies will also be advertised in the Nut Tree and on the parish council website.

**12. Bethany Chapel update.** Cllr Pipe updated the council on conversations with the Liskeard & Looe Methodist Circuit and suggested the parish council wait to hear back from them.

**13. Directional sign at Bethany – response from Cormac. Costs to have the sign repaired.** Cllr Skelton had removed the sign for a local contractor to repair and refit. The costs of approximately £100 were approved for this work.

**14. Church Road, Tideford – report from Cllr N Witton.** Cllr Witton was awaiting information from Cormac. Item deferred.

**15. Playparks – to identify and approve any matters requiring attention.**

- i) **St Germans.** Cllr Elliott reported no issues with equipment but there was a lot of surface water on the site. Cllr Witton will speak to Tony Craddock about the drainage on the site. Cllr Elliott offered to continue with the inspections.

**ii) Tideford** – Cllr Skelton reported the grass needed cutting once weather permitted the work to be done. Work was required to the main entrance gate that appeared to have warped and needed a sign “please shut the gate”. Costs to be obtained for a new gate. Cllr Skelton will continue doing the inspections.

**16. Parish Councillor reports:-**

- i. Safe 38 – Cllr Hodge** reported the Safe 38 meeting had been cancelled, but he hoped to attend the Shevioc PC meeting about the Torpoint twisters on the 12<sup>th</sup> March. Cllr Witton had circulated notes from the meeting organised by Menheniot Parish Council ( a sub group of the East Cornwall Community Area Partnership looking at economic development).

**17. Matters arising from previous decisions, and any urgent matters (which cannot be voted on) at the discretion of the chair. Items for the next agenda.** None reported.

**18. Correspondence.** Noted.

**19. Port Eloit Estate – to confirm a date for Councillors to hold an informal meeting with Savills to discuss current matters and forthcoming events.** To be arranged.

**20. Date of the next meeting.** Monday, 25<sup>th</sup> March 2024 at the Eliot Hall, St Germans.

**21. To close the meeting.** There being no further business the meeting closed at 7.40pm

Dated.

Signed.